



## **FONVCA AGENDA**

**THURSDAY March 21 /2002**

**Place:** DNV Hall 355 W. Queens Rd V7N 2K6

**Time:** 7:00-9:00pm

**Chair:** Brian Platts - Edgemont Community Association - Tel: 604-985-5104  
email: brian\_platts@telus.net

### **1) Order/content of Agenda**

### **2) Adoption of Minutes of Feb 21/2001**

(attachment #1)

### **3) Old Business**

#### **3.1 Budget Review Process**

**3.2 Community Charter** - update by Al Price

#### **3.3 Closed meetings of Council/Committees**

- rules for public attending committees see [http://www.fonvca.org/agendas/mar2002/Advisory\\_Committee\\_Meetings.pdf](http://www.fonvca.org/agendas/mar2002/Advisory_Committee_Meetings.pdf)
- possible abuse of closed meeting process

#### **3.4 Council Procedure Bylaw (Public Input)**

- Letters sent by FONVCA are at [http://www.fonvca.org/agendas/feb2002/Brian\\_Platts\\_17feb2002.pdf](http://www.fonvca.org/agendas/feb2002/Brian_Platts_17feb2002.pdf)  
<http://www.fonvca.org/agendas/mar2002/council-procedure-bylaw.pdf>
- what council finally adopted...

**3.5 Review of draft letter on DVP's** - distributed at meeting.

### **4) Correspondence Issues**

#### **4.1 Business arising from extensive email** -

attached is list of letters submitted since last meeting and complete list of last 5 months about only those subjects.

### **New Business**

#### **5.0 Council and other District issues.**

#### **5.1 Bear Awareness** - Presentation by Betty Carrington.

The *Conservation Strategy for BC* can be found at <http://wlapwww.gov.bc.ca/wld/grzz/index.htm>

**5.2 Heritage Funds Principle:** *That FONVCA support the principle that Northlands repay, to the extent they are able to, the principal and interest owned to the Heritage Fund.* - proposed by Corrie Kost

**5.3 GVRD and TRANSLINK Appointment Procedure** - *That FONVCA support the principle that discussions/nominations/election of these appointments take place in an open public meeting of council as is done in Richmond.* - proposed by Corrie Kost

**5.4 Billboards** - *That FONVCA reject the use of billboards on public property as a means to raise revenue for the district* - proposed by Corrie Kost

### **6) Any Other Business**

#### **6.1 - For those with a leaning to the legal side:**

To learn more about **Public Private Partnerships** see <http://www.marh.gov.bc.ca/LGPOLICY/MAR/PPP/>  
A great Federal resource is at <http://strategis.ic.gc.ca/SSG/ce01380e.html> and in particular <http://strategis.ic.gc.ca/SSG/ce01414e.html>

### **7) Chairperson & Date of next meeting.**

**April 18/2002**

#### **Attachments**

- ◆ List of Email to FONVCA of last 5 months - **BUT ONLY FOR SUBJECTS WITH NEW ENTRIES**

#### **OUTSTANDING FUTURE FONVCA ITEMS**

- ◆ Status of petition list appearing in library copy of council package - Dave Sadler
- ◆ Sub-committee - models for community involvement in municipal election
- ◆ A process to follow outstanding issues of Council, for example, where are the
  - Bog Box Bylaw
  - Joint Use Agreement
  - Sign Bylaw
  - Cat Regulation Bylaw
  - Snow removal for single family homes bylaw
  - Securing of vehicle load bylaw
  - Review of Zoning Bylaw
  - Taxicab regulations bylaw

## Correspondence

### BY SUBJECT

Since 17 Sep/2001

\* since last FONVCA MTG

Subjects with new entries

### 2002-2006 Financial Plan / Public Input / Reserve Funds / Budget

Ernie\_Crist\_22sep2001.pdf  
John\_Hunter\_4oct2001d.pdf  
John\_Hunter\_8jan2002.pdf  
Brian\_Platts\_12jan2002.pdf  
Bill\_Tracey\_13jan2002.pdf  
John\_Hunter\_13jan2002.pdf  
Cathy\_Adams\_13jan2002.pdf  
John\_Hunter\_13jan2002b.pdf  
Ernie\_Crist\_13jan2002.pdf  
John\_Hunter\_13jan2002.txt  
Ernie\_Crist\_1feb2002.pdf  
Ernie\_Crist\_2feb2002b.pdf  
Ernie\_Crist\_4feb2002.pdf  
Corrie\_Kost\_7feb2002.pdf  
Ernie\_Crist\_7feb2002b.pdf  
Corrie\_Kost\_10feb2002.pdf  
\* Ernie\_Crist\_23feb2002.pdf  
\* Corrie\_Kost\_27feb2002.pdf  
\* Elizabeth\_James\_8mar2002.pdf  
\* Ernie\_Crist\_5mar2002.pdf  
\* Ernie\_Crist\_5mar2002b.pdf  
\* Ernie\_Crist\_8mar2002.pdf  
\* Ernie\_Crist\_8mar2002b.pdf  
\* Ernie\_Crist\_10mar2002.pdf  
\* Dave\_Sadler\_11mar2002.pdf  
\* Ernie\_Crist\_13mar2002c.pdf  
\* Dave\_Sadler\_13mar2002.pdf  
\* Don\_Bell\_13mar2002.pdf  
\* Dave\_Sadler\_13mar2002b.pdf  
\* Dave\_Sadler\_13mar2002d.pdf  
\* Dave\_Sadler\_13mar2002e.pdf  
\* Ernie\_Crist\_17feb2002c.pdf  
\* Ernie\_Crist\_16mar2002d.pdf  
\* Ernie\_Crist\_16mar2002e.pdf  
\* Bill\_Tracey\_17mar2002.pdf  
\* Bill\_Tracey\_17mar2002-attach.pdf  
\* Brian\_Platts\_17mar2002.pdf  
\* Ernie\_Crist\_17mar2002b.pdf

### Riverside Dr. Issues

Ernie\_Crist\_3nov2001.pdf  
Ernie\_Crist\_17nov2001.pdf  
Phil\_Holland\_19nov2001.pdf  
Ernie\_Crist\_22nov2001.pdf  
Ernie\_Crist\_30nov2001.pdf  
Ernie\_Crist\_7dec2001c.pdf  
Ernie\_Crist\_13dec2001b.pdf  
Bill\_Maurer\_20dec2001.pdf  
Ernie\_Crist\_20dec2001.pdf  
Ernie\_Crist\_21dec2001.pdf  
Ernie\_Crist\_21dec2001b.pdf  
Willy\_Shuurman\_21dec2001.pdf  
Bill\_Maurer\_22dec2001.pdf  
Ernie\_Crist\_22dec2001.pdf  
Willy\_Shuurman\_22dec2001.pdf  
Will\_Shuurman\_22dec2001b.pdf  
Phil\_Holland\_22dec2001.pdf  
Willy\_Shuurman\_22dec2001c.pdf  
Bill\_Maurer\_8jan2002.pdf  
Bill\_Maurer\_14feb2002b.pdf  
\* Ernie\_Crist\_17mar2002.pdf  
\* Elizabeth\_James\_14mar2002c.pdf

### District In-Camera Meetings

Dave\_Sadler\_9dec2001c.pdf  
Corrie\_Kost\_9dec2001b.pdf  
Agnes\_Hilsen\_10dec2001a.pdf  
Agnes\_Hilsen\_10dec2001.pdf  
Agnes\_Hilsen\_11dec2001.pdf  
Ernie\_Crist\_17dec2001.pdf  
Ernie\_Crist\_17dec2001a.pdf  
Elizabeth\_James\_17dec2001.pdf  
Bill\_Denault\_18dec2001.pdf  
Ernie\_Crist\_18dec2001.pdf  
Elizabeth\_James\_18dec2001.pdf  
Brian\_Platts\_18dec2001.pdf  
Ernie\_Crist\_7feb2002c.pdf  
Ernie\_Crist\_7feb2002.pdf  
Ernie\_Crist\_11feb2002a.pdf  
\* Ernie\_Crist\_13mar2002d.pdf  
\* Elizabeth\_James\_14mar2002.pdf

### Lynn Valley Plan / Bicycle Lanes / Roads

Ernie\_Crist\_21sep2001.pdf  
Ernie\_Crist\_27sep2001.pdf  
Dave\_Sadler\_21oct2001.pdf  
Dave\_Sadler\_5nov2001.pdf  
Ernie\_Crist\_12nov2001.pdf  
Elizabeth\_James\_13nov2001.pdf  
Ernie\_Crist\_6dec2001.pdf  
Ernie\_Crist\_21jan2002.pdf  
Dave\_Sadler\_22jan2002.pdf  
John\_Fair\_22jan2002.pdf  
Ernie\_Crist\_22jan2002.pdf  
Ernie\_Crist\_5feb2002.pdf  
\* Ernie\_Crist\_11mar2002a.pdf

### Council Public Input

Elizabeth\_James\_9jan2002.pdf  
Elizabeth\_James\_14jan2002.pdf  
Elizabeth\_James\_14jan2002b.pdf  
Heather\_Dunsford\_14jan2002.pdf  
Don\_Bell\_14jan2002.pdf  
Bill\_Tracey\_5feb2002.pdf  
Agnes\_Hilsen\_6feb2002.pdf  
Agnes\_Hilsen\_6feb2002b.pdf  
Bill\_Tracey\_6feb2002.pdf  
Bill\_Tracey\_6feb2002a.pdf  
\* Brian\_Platts\_17feb2002.pdf  
\* Ernie\_Crist\_23feb2002c.pdf  
\* Ernie\_Crist\_13mar2002.pdf

### TRANSLINK / Transportation

Dave\_Sadler\_4oct2001.pdf  
Dave\_Sadler\_21nov2001.pdf  
Ernie\_Crist\_21nov2001.pdf  
Ernie\_Crist\_28nov2001.pdf  
Elizabeth\_James\_28nov2001.pdf  
Elizabeth\_James\_29nov2001.pdf  
Ernie\_Crist\_30nov2001b.pdf  
\* Elizabeth\_James\_18feb2002.pdf  
\* Ernie\_Crist\_18feb2002.pdf  
\* Elizabeth\_James\_22feb2002.pdf

### Yard Trimming Collection Program

Corrie\_Kost\_6jan2002.pdf  
Corrie\_Kost\_13jan2002.pdf  
Ernie\_Crist\_15jan2002.pdf  
Dave\_Sadler\_16jan2002.pdf  
Corrie\_Kost\_24jan2002.pdf  
\* Elizabeth\_James\_27feb2002.pdf  
\* Ernie\_Crist\_16mar2002.pdf

### Community Involvement in

#### Telecommunications Approval

Ernie\_Crist\_12nov2001c.pdf  
Elizabeth\_James\_13nov2001b.pdf  
\* Elizabeth\_James\_18feb2002b.pdf  
\* Ernie\_Crist\_18feb2002.pdf

#### Community Policing Centres

Ernie\_Crist\_31jan2002.pdf  
Ernie\_Crist\_31jan2002b.pdf  
Ernie\_Crist\_3feb2002.pdf  
\* John\_Harvey\_9mar2002.pdf  
\* Ernie\_Crist\_9mar2002.pdf

#### Billboards/Signage

\* Corrie\_Kost\_9mar2002.pdf  
\* Dave\_Sadler\_11mar2002d.pdf  
\* Dave\_Sadler\_13mar2002c.pdf  
\* Bill\_Tracey\_17mar2002b.pdf

#### Tourism

\* John\_Harvey\_10mar2002.pdf  
\* John\_Harvey\_11mar2002.pdf

#### Municipal Election - 2002

\* Pat\_Munroe\_17mar2002.pdf

#### 2010 Olympics

\* Ernie\_Crist\_4mar2002.pdf

#### Wood Burning Fireplaces

Corrie\_Kost\_28oct2001.pdf  
\* Ernie\_Crist\_14mar2002b.pdf

#### False Alarm Fees

Dave\_Sadler\_9dec2001d.pdf  
\* Dave\_Sadler\_11mar2002a.pdf

#### Storm Drain Maintenance /

#### Construction Run-Off

Dave\_Sadler\_21jan2002b.pdf  
\* Ernie\_Crist\_14mar2002.pdf

#### Arts

\* John\_Harvey\_8mar2002.pdf  
\* Ernie\_Crist\_16mar2002b.pdf

#### Save-on-Foods

\* Dave\_Sadler\_11mar2002b.pdf

#### Cascades Society - Collection of

#### Fees

\* Ernie\_Crist\_13mar2002b.pdf

#### Table Tennis Tournament

\* Ernie\_Crist\_14mar2002a.pdf

#### Council Summer Meeting Schedule

\* Dave\_Sadler\_17mar2002.pdf

#### Municipal Communications Policies

\* Dave\_Sadler\_17mar2002b.pdf

#### Misc.

Angela\_Trudeau\_14jan2002.pdf  
Ernie\_Crist\_17jan2002.pdf  
Dave\_Gosse\_9feb2002.pdf  
Bill\_Maurer\_14feb2002.pdf  
Ernie\_Crist\_14feb2002b.pdf  
Pat\_Munroe\_7feb2002.pdf  
\* Ernie\_Crist\_17feb2002.pdf  
\* Ernie\_Crist\_23feb2002b.pdf  
\* Ernie\_Crist\_27feb2002.pdf  
\* Ernie\_Crist\_1mar2002.pdf  
\* Dave\_Sadler\_2mar2002.pdf  
\* Dave\_Sadler\_7mar2002.pdf  
\* Dave\_Sadler\_11mar2002c.pdf

# FONCVA

## Minutes February 21<sup>th</sup>, 2002

### Attendees:

Diana Belhouse( <b>CHAIR</b> )	Delbrook C.A.
Corrie Kost	Edgemont C.A.
Maureen Bragg	Save Lynn Canyon Park
Dan Ellis	Lynn Valley C.A.
Brian Platts	Edgemont C.A.
Cathy Adams	Lions Gate N.A.
Eric Andersen	Blueridge C.A.
Hugh Murray	Lower Capilano R.A.
John Miller	Lower Capilano R.A.
Tom Hodson	Panorama Dr. R.A.
Bill Maurer	Seymour Valley C.A.
Allan Orr	Roche Point C.A.
Dave Sadler	Seymour C.A.
David Knee	Norgate Park C.A.
John Fair	Lynnmour Inter-River C.A.
Ron Adams (TPAC)	Guest
Jenny Knee ( <b>notes</b> )	

### 1. ORDER CONTENT OF AGENDA

Added items:

New -6.2 Corrie Kost – Garbage Rules – Act X  
New-6.3 Dan Ellis – Lynn Valley Library Update  
New-6.4 Bill Maurer – Bear Network

5.3 Changes to Council Procedure Bylaw – moved up as first item of business

5.1 Correction to Agenda – should read FOI

### 2. ADOPTION OF MINUTES

carried unanimously.

### NEW BUSINESS

#### 5.3 Changes to Council Procedure Bylaw

Mayor Bells' revision to Council Procedure Bylaw was discussed at length and revisions to this document suggested by the members present will be forwarded to Mayor Bell by Brian Platts. These rules to apply only to Council/committee meetings. Public Hearings should have different set of rules.

It was unanimously recommended by FONVCA that 18 (c) be amended to read:

"c) **Any** member or other person permitted or invited to speak by the presiding member on any matter during the meeting **shall confine their remarks to matters of fact and opinion and** shall not speak disrespectfully of any other person or use any rude or offensive language or make a statement or allegation which impugns the character of any person;"

In addition to the above, it is recommended also that there be a statement which ensures that in

consideration of the formal nature of a Council Meeting, Council members will consistently use title and surnames when referring to a member of the public. The above was moved/seconded by Al Price/Dave Sadler – and adopted unanimously.

### 3. OLD BUSINESS

**3.1 Budget Review process** – Council responded positively to FONVCA's request (see Jan/2002 minutes and <http://www.fonvca.org/agendas/feb2002/financial-plan-process.pdf>) to hold another public meeting on a weekday evening. One has been scheduled for 7pm Wed Feb 27<sup>th</sup> in Council chambers. Ads being placed in NSN and Outlook.

**3.2 Community Charter** – Corrie gave an overview of information that is available (see agenda) – a handout was provided. There were many areas of concern. Al Price to set up a meeting with Ted Nebbeling as soon as possible.

**3.3 Public Land Leases** -some concern with the appropriateness of response provided by staff to Dave Sadler when he questioned the accuracy of information on land leases. Much discussion on how situation evolved. We should be very careful of the words we use when questioning accuracy of staff information. The consensus of the opinion of the members present was that the tone of the response from staff was inappropriate.

**3.4 Questionnaire of Council performance** – deferred.

### 4. CORRESPONDENCE ISSUES

**4.1 Business arising from extensive e-mail** - Corrie reviewed current subject matter of e-mails, since last meeting. New e-mails highlighted in blue with red subject heading for those with entries since last meeting. No new business was discussed from e-mails.

### NEW BUSINESS

**5.1 Fees for FOI** - after some discussion it was apparent that fees are not consistently being applied to all public requests for varying types of information. **Motion** - chair will ask for written procedure/policy regarding this issue. Question - is service being overused and thus taking up excessive staff time? Moved Brian Platts/Eric Andersen Response from staff to be discussed at future meeting.

**5.2 Closed meetings of Council/committees** - some Council/committee meetings are closed when there is no justification for this to be so considering the topics under discussion e.g. who should represent us at Translink was discussed at closed meeting.

**5.3 Changes in Council Procedure Bylaw** – dealt with earlier.

**5.4 Extraordinary DVP passed by Council** - many concerns about some of the DVP's being passed at present time:

- Excessive degrees of variances.
- District is only such council to grant variance to FSR and Maximum Site Coverage to single family.
- That these excessive variance constitutes rezoning.
- One councilor suggested all homes that don't conform to become so when they are rebuilt.
- Suggestion that any home that burns down should be allowed to be rebuilt to the way it was despite being non-conforming.
- Lack of distinction between major and minor variances on Council agenda.
- Unavailability of insurance for non-conforming structures was felt to be untrue.
- Promotes disrespect for district bylaws.

A draft letter was to be tabled for next meeting which addresses the following elements:

- expressing concern that recently approved DVP's undermine the neighborhood zoning
- that insurance is available for non-conforming structures
- that DVP's for requested structures can be granted without regularizing existing non-conforming components
- FSR and/or Maximum site coverage not be allowed as "variances"

## **6. OTHER BUSINESS**

**6.2 Garbage Rules – Act X** – Corrie read list of rules he correlated from many sources on restrictions for garbage disposal which will probably end up applying in the District at Act 10 – humorous if not scary.

**6.3 Lynn Valley Library** - new development process under way 100,000 sq. ft. building - 60,000 to be utilized by library and archives initially, expanding to 100,000 as required in future. 40,000 to be used as commercial space initially until required for District use. Some negotiations with adjacent developments to get the best result – Public Hearing to be held possibly by July or may be deferred until after election. Projection for completion -Spring 2004.

**6.4 Bear Network** - Bill Maurer attended Bear Network meeting and suggested that they give a presentation at a future FONVCA meeting. Program has been successful at reducing the number of bears killed – only 2 in district this year. More public education still needed.

**6.5 Lower Capilano Community Facility** – John Miller spoke about this \$3million Referendum funded facility. The full construction committee has had its first meeting. Field preparation work to be done ahead of building to reduce disruption of field use during construction.

## **7.0 Chair and Date of next meeting.**

**Brian Platts** – Edgemont Community Association. Tel: 604-985-5104

**7pm. Thursday, March 21<sup>st</sup>/2002  
District Hall,**

# COMING TO ADVISORY COMMITTEE MEETINGS PUBLIC ATTENDANCE

Members of the public are welcome to attend the meetings of our various advisory committees as observers (includes all advisory bodies, e.g. commissions, committees, boards, task forces, steering committees, or panels). There are a few formal rules to help meetings move smoothly:

## Members of the Public:

- 1) Please take a seat in the background. The table is reserved for committee members, unless the committee indicates otherwise. You may have to wait some time for the item you wish to hear discussed.
- 2) Please enter and leave the meeting in a manner that does not disturb the proceedings. You do not have to remain until the meeting is adjourned.
- 3) You are in attendance at the meeting as an observer only. There is no opportunity to speak or otherwise participate in the meeting.
- 4) If you are an applicant on a particular agenda item or a delegation to the committee, then you are entitled to discuss the item with the committee as directed by the Chair, until the time comes to put the motion on the floor. During discussion of the motion and the calling of the question you are requested to refrain from speaking or you will be asked to leave.
- 5) If you are asked to leave the meeting, it is because the subject matter is of such a nature that the public may be excluded. These subject matters are listed on the attached sheet. If you object to leaving, please register your complaint with the Municipal Clerk on the next day of business, but in the meantime withdraw from the meeting.
- 6) Refreshments are provided for committee members only.
- 7) Written material is to be provided to the committee clerk or staff liaison in ample time to be circulated with the agenda.
- 8) Please remember that committee members are not elected officials. They are members of the community who have volunteered their time to serve the community by providing advice to Council on a variety of subjects. **FINAL DECISIONS ARE MADE BY COUNCIL.** You may contact the Clerk's Office at 990-2211 for information on how to provide public input to Council.

## Committee / Commission Members:

- 1) Should make you feel comfortable to attend as an observer.
- 2) Should provide you with a spot to sit that is clearly visible and comfortable.
- 3) Should provide you with a clear exit from the meeting so as to not disrupt the proceedings.

## **LOCAL GOVERNMENT ACT**

### **Division 4.1 – Public Access to Municipal Meetings**

*General rule: meetings must be open to the public.*

*242.1 Subject to section 242.2(closed meetings), a council meeting must be open to the public.  
{en.1999-37-63 (B.C. Reg. 301/99)}*

*242.2. Meetings that may or must be closed*

*242.2. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to one or more of the following:*

*(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*

*(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;*

*(c) labour relations or employee negotiations;*

*(d) the security of property of the municipality;*

*(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure might reasonably be expected to harm the interests of the municipality;*

*(f) law enforcement, if the council considers that disclosure might reasonably be expected to harm the conduct of an investigation under or enforcement of an Act, regulation or bylaw;*

*(g) consideration of whether paragraph (e) or (f) applies in relation to a matter;*

*(h) litigation or potential litigation affecting the municipality;*

*(i) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;*

*(j) information that is prohibited from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;*

*(k) a matter that, under another enactment, is such that the public may be excluded from the meeting;*

*(l) a matter prescribed by regulation under section 242.8.*

*(2) A part of a council meeting must be closed to the public if the subject matter relates to one or more of the following:*

*(a) a request under the Freedom of Information and Protection of Privacy Act if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;*

*(b) a matter that, under another enactment, is such that the public must be excluded from the meeting.*

*(3) If the only subject matter being considered at a council meeting is one or more matters referred to in subsection (1) or (2), the applicable subsection applies to the entire meeting.*

*[en. 1999-37-63 (B.C. Reg 301/99)]*

*242.3. Resolution required before meeting closed*

*242.3 Before a meeting or part of a meeting is closed to the public, the council must state, by resolution,*

*(a) the fact that the meeting is to be closed, and*

*(b) the basis under section 242.2 on which the meeting is to be closed.*