



FONVCA AGENDA

THURSDAY November 20 /2003

Place: DNV Hall 355 W. Queens Rd V7N 2K6

Time: 7:00-9:00pm

Chair: Diana Belhouse – Delbrook Community Assoc. Tel: 604-987-1656

1. Order/content of Agenda

2. Adoption of Minutes of October 16/03

3. Old Business

3.1 Sign Bylaw – Council Meeting Tues 7pm Nov 25
<http://www.dnv.org/article.asp?a=2206&c=305>

4. Correspondence Issues

4.1 Business arising from regular emails - attached lists ~57 new letters submitted – Oct 13/2003 – Nov 16/2003 contained in a complete list of last 25 months but only for those subjects with recent entries.

4.2 Non-Posted letters. None this period.

5. New Business

Council and other District issues.

5.1 Debris Flow Studies

Oct 27 council policy decision to consult community associations and other stakeholders by sending them summary report and holding meeting.
 22 creeks, \$27m, ~300 homes, who pays?

5.2 Residential vs. Industrial/Commercial Taxes

http://www.azcfr.ca/files/CFRC%20Proposal_%20Reducing%20the%20Assessment.pdf gives a nice summary of rates comparison for many US Urban areas. Report by Corrie Kost on Res/Ind taxes 1991-2002.
http://www.fonvca.org/letters/2003/13oct-to/Corrie_Kost_8nov2003.pdf

5.2 Duties of CAO - LGA sections 197(a) and 196(2)(a)
 “CAO may well have a contractual duty to supervise the financial department [the officer assigned the responsibility of financial administration under section LGA 199], and therefore would be exposed to liability for any financial losses resulting from mismanagement or dishonesty” <http://www.sms.bc.ca/logo/2000/summer/administrator.html>

5.3 Liquor Sales – Zoning Bylaw Amendments – FONVCA input by Nov 19/2003

5.4 GVRD speaks about what’s in store for the future of Lower Mainland’s water supply 7pm Nov 12 at Learning Lodge, LSCR at a \$5/3 charge!

5.5 Community Charter –Duty Implications

Presented by Corrie Kost - see <http://www.fonvca.org/agendas/nov2003>

6. Any Other Business

6.1 - Legal issues to think about-

- **Bill 75** – the Significant Projects Streamlining Act http://www.legis.gov.bc.ca/37th4th/1st_read/gov75-1.htm allows province to override municipal concerns – contrary to spirit of upcoming Community Charter. – Handouts at meeting.
- “**Regional growth strategies** were never intended to be a mechanism whereby a regional district interfered with the appropriate authority of municipalities with that district” – [Community Minister George Abbott – Vancouver Sun B5- Nov 6/03](#) on Richmond/GVRD spat over \$40m development at Fraser River/Riverport.
- Tables of Concordance – relating sections of LGA to Community Charter and visa-versa can be found at <http://www.mcaaws.gov.bc.ca/charter/concordance/instructions.htm>

7. Chairperson & Date of next meeting.

December 18/2003

Attachments

*List of Email to FONVCA of last 25 months - **BUT ONLY FOR SUBJECTS WITH NEW ENTRIES**

OUTSTANDING FUTURE FONVCA ITEMS

A process to follow outstanding issues of Council, for example, where are the:

- * Cat Regulation Bylaw
- * Snow removal for single family homes bylaw
- * Securing of vehicle load bylaw
- * Review of Zoning Bylaw
- * Taxicab regulations bylaw
- * District-wide OCP
- * Street-ends opening to Waterfront

Correspondence Ordered by Subject

* means since new emails

13 October/2003 →
16 November/2003

Only subjects with new
entries are listed - ordered ~
by volume since 17 Sep/2001

5 Year Financial Plans / Public Input / Reserve Funds / Budget

Elizabeth_James_17sep2002.pdf
Ernie_Crist_25dec2002.pdf
Corrie_Kost_31dec2002.pdf
Elizabeth_James_8jan2003.pdf
Ernie_Crist_6feb2003.pdf
Ernie_Crist_14feb2003b.pdf
Ernie_Crist_22mar2003.pdf
Ernie_Crist_24mar2003.pdf
Brian_Platts_7apr2003.pdf
Elizabeth_James_8apr2003.pdf
Corrie_Kost_22apr2003.pdf
Ernie_Crist_14apr2003.pdf
Ernie_Crist_15apr2003.pdf
Ernie_Crist_8may2003.pdf
Corrie_Kost_25jun2003.pdf
Ernie_Crist_26jun2003d.pdf
Ernie_Crist_14jul2003c.pdf
Ernie_Crist_12aug2003.pdf
Elizabeth_James_13aug2003.pdf
Corrie_Kost_31aug2003.pdf
Ernie_Crist_6sep2003.pdf
Ernie_Crist_15sep2003b.pdf
* Ernie_Crist_14oct2003b.pdf

Recreation Commission / Shared Services Agreement

Ernie_Crist_23sep2001.pdf
Dave_Sadler_8oct2001b.pdf
Ernie_Crist_10oct2001.pdf
Ernie_Crist_12nov2001b.pdf
Ernie_Crist_12nov2001d.pdf
Margaret_Fraser_12nov2001.pdf
Margaret_Fraser_12nov2001b.pdf
Corrie_Kost_12nov2001.pdf
David_Potter_12nov2001.pdf
Corrie_Kost_12nov2001b.pdf
David_Potter_12nov2001b.pdf
David_Potter_12nov2001c.pdf
Ernie_Crist_1dec2001.pdf
Ernie_Crist_7dec2001.pdf
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Dave_Sadler_11dec2001b.pdf
Ernie_Crist_26dec2001.pdf
Corrie_Kost_26dec2001.pdf
Ernie_Crist_17jan2002.pdf
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Ernie_Crist_13feb2002.pdf
Ernie_Crist_14feb2002.pdf
Ernie_Crist_15feb2002.pdf
Ernie_Crist_11apr2002.pdf
Ernie_Crist_11apr2002c.pdf
Wayne_Hunter_12apr2002.pdf
Ernie_Crist_5may2002.pdf
Ernie_Crist_8may2002.pdf
Doug_Mackay-Dunn_9may2002b.pdf
Ernie_Crist_10may2002.pdf
Ernie_Crist_11may2002b.pdf
Ernie_Crist_11may2002.pdf
Ernie_Crist_14may2002.pdf

John_Hunter_14may2002.pdf
Ernie_Crist_20may2002b.pdf
Ernie_Crist_2jul2002b.pdf
Ernie_Crist_6jul2002b.pdf
John_Harvey_19aug2002.pdf
Ernie_Crist_19aug2002.pdf
Ernie_Crist_19aug2002b.pdf
Ernie_Crist_1mar2003.pdf
Ernie_Crist_14mar2003c.pdf
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Ernie_Crist_15sep2003c.pdf
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* Ernie_Crist_22oct2003b.pdf
* Ernie_Crist_22oct2003c.pdf
* Ernie_Crist_23oct2003.pdf
* Ernie_Crist_23oct2003c.pdf
* Ernie_Crist_29oct2003.pdf
* Ernie_Crist_31oct2003.pdf
* Ernie_Crist_2nov2003.pdf
* Corrie_Kost_16ov2003.pdf

On Council Motions / Procedures / Freedom of Speech / Ombudsman

Ernie_crist_18oct2001.pdf
Pat_Munroe_17mar2002.pdf
Ernie_Crist_20mar2002e.pdf
Ernie_Crist_28may2002.pdf
Ernie_Crist_6jun2002.pdf
Ernie_Crist_6jun2002b.pdf
Ernie_Crist_8jun2002.pdf
Elizabeth_James_18jun2002.pdf
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Ernie_Crist_17jun2002b.pdf
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John_Hunter_14jan2003.pdf
Ernie_Crist_4feb2003c.pdf
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Ernie_Crist_15may2003.pdf
Ernie_Crist_24may2003c.pdf
Ernie_Crist_6jun2003.pdf
Ernie_Crist_9jun2003.pdf
Elizabeth_James_17jun2003.pdf
Alan_Nixon_9jul2003.pdf
Alan_Nixon_10jul2003.pdf
Ernie_Crist_10jul2003.pdf
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Ernie_Crist_9jul2003c.pdf
Ernie_Crist_11jul2003.pdf
Elizabeth_James_11jul2003.pdf
Elizabeth_James_12jul2003.pdf
Ernie_Crist_18jul2003c.pdf
Corrie_Kost_7sep2003.pdf
Ernie_Crist_10oct2003.pdf
* Ernie_Crist_15oct2003.pdf

Billboards/Signage/Public Postings

Corrie_Kost_9mar2002.pdf
Dave_Sadler_11mar2002d.pdf

Dave_Sadler_13mar2002c.pdf
Bill_Tracey_17mar2002b.pdf
Eric_Andersen_18mar2002.pdf
Dave_Sadler_22mar2002e.pdf
Ernie_Crist_22mar2002b.pdf
Ernie_Crist_23mar2002f.pdf
Dave_Sadler_24mar2002.pdf
Ernie_Crist_25mar2002.pdf
Ernie_Crist_26mar2002c.pdf
Ernie_Crist_26mar2002e.pdf
Dave_Sadler_2apr2002.pdf
John_Hunter_2apr2002.pdf
Ernie_Crist_2apr2002f.pdf
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Angela_Trudeau_18apr2002.pdf
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Elizabeth_James_19apr2002.pdf
John_Hunter_19apr2002.pdf
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Brian_Platts_24apr2002.pdf
John_Hunter_24apr2002.pdf
Laurie_Johnston_2may2002.pdf
Ernie_Crist_27may2002.pdf
Ernie_Crist_9jun2002c.pdf
Ernie_Crist_24may2003b.pdf
* Ernie_Crist_12nov2003c.pdf

Leasing of Public Land / DCYC

Dave_Sadler_17sep2001a.pdf
lizabeth_James_17sep2001.pdf
Corrie_Kost_22sep2001.pdf
John_Hunter_23sep2001.pdf
Bill_Tracey_23sep2001.pdf
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Dave_Sadler_30sep2001b.pdf
Dave_Sadler_6nov2001a.pdf
Dave_Sadler_21jan2002.pdf
Ernie_Crist_2feb2002.pdf
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Richard_Zerr_6feb2002.pdf
Dave_Sadler_26mar2002c.pdf
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Dave_Sadler_6apr2002b.pdf
Ernie_Crist_26nov2002a.pdf
Ernie_Crist_26nov2002c.pdf
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* Brian_Platts_19oct2003.pdf
* Elizabeth_James_20oct2003.pdf
* John_Harvey_26oct2003b.pdf
* John_Harvey_26oct2003c.pdf
* Elizabeth_James_6nov2003b.pdf
* John_Harvey_8nov003.pdf
* Ernie_Crist_15nov2003c.pdf

Northlands Golf Course / Affair

Ernie_Crist_31dec2001b.pdf
Ernie_Crist_12may2002.pdf
John_Hunter_13may2002.pdf
Ernie_Crist_26nov2002b.pdf
Ernie_Crist_5dec2002.pdf
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Elizabeth_James_8jan2003b.pdf
Ernie_Crist_9jan2003.pdf
Bill_Tracey_12jan2003.pdf
Laurie_Johnston_12jan2003.pdf
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Maureen_Bragg_11apr2003.pdf
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Ernie_Crist_17jun2003c.pdf
Ernie_Crist_23aug2003.pdf
Ernie_Crist_29jul2003.pdf
Ernie_Crist_12sep2003.pdf
* Ernie_Crist_12nov2003.pdf

TRANSLINK / Transportation / RAV / Fuel Taxes / GVRD

Dave_Sadler_4oct2001.pdf
Dave_Sadler_21nov2001.pdf
Ernie_Crist_21nov2001.pdf
Ernie_Crist_28nov2001.pdf
Elizabeth_James_28nov2001.pdf
Elizabeth_James_29nov2001.pdf
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Elizabeth_James_18feb2002.pdf
Ernie_Crist_18feb2002.pdf
Elizabeth_James_22feb2002.pdf
Ernie_Crist_28jun2002b.pdf
Elizabeth_James_12aug2002.pdf
Elizabeth_James_12aug2002b.pdf
Dave_Sadler_11sep2002.pdf
Dan_Ellis_9jan2003.pdf
Elizabeth_James_3feb2003.pdf
Maureen_Bragg_4feb2003.pdf
Ernie_Crist_14feb2003c.pdf
Ernie_Crist_26feb2003.pdf
Ernie_Crist_30apr2003b.pdf
Ernie_Crist_24may2003.pdf
Elizabeth_James_28may2003.pdf
John_Hunter_27mar2002c.pdf
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Elizabeth_James_1aug2003.pdf
Ernie_Crist_2sep2003c.pdf
Elizabeth_James_15sep2003.pdf
Elizabeth_James_15sep2003b.pdf
Ernie_Crist_15sep2003.pdf
* Ernie_Crist_26oct2003.pdf
* John_Harvey_26oct2003f.pdf
* Ernie_Crist_6nov2003.pdf

Noise Bylaw / Leaf Blowers / Youth Disturbances

Ernie_Crist_6nov2001.pdf
Corrie_Kost_6nov2001.pdf
Bill_Tracey_20mar2002.pdf
Ernie_Crist_11may2002c.pdf
Dave_Sadler_5jun2002.pdf
Brian_Platts_17sep2002.pdf
Ernie_Crist_26dec2002.pdf
Ernie_Crist_19mar2003.pdf
Elizabeth_James_19mar2003.pdf
Elizabeth_James_8jul2003.pdf
Ernie_Crist_8jul2003b.pdf
Ernie_Crist_15aug2003b.pdf
* Ernie_Crist_25oct2003.pdf

Bylaw Enforcement / Confidentiality

Brian_Platts_17sep2001.pdf
Ernie_Crist_18sep2001.pdf

Ernie_Crist_20sep2001.pdf
Ernie_Crist_2oct2001.pdf
Ernie_Crist_9jun2002b.pdf
Ernie_Crist_15jan2003.pdf
Corrie_Kost_15feb2003.pdf
Ernie_Crist_2aug2003.pdf
* Ernie_Crist_28oct2003.pdf
* Ernie_Crist_28oct2003c.pdf

Health Care / LGH

Don_Bell_22mar2002.pdf
Ernie_Crist_3apr2002c.pdf
Elizabeth_James_3apr2002.pdf
Ernie_Crist_10jul2002.pdf
Ernie_Crist_30jan2003b.pdf
Ernie_Crist_20may2003.pdf
Ernie_Crist_4jun2003.pdf
Ernie_Crist_17jun2003.pdf
Ernie_Crist_19jun2003.pdf
Ernie_Crist_15aug2003.pdf
Ernie_Crist_15sep2003d.pdf
* Ernie_Crist_29oct2003b.pdf
* Ernie_Crist_29oct2003c.pdf

Limiting Public Requests for Information

Ernie_Crist_5may2002b.pdf
Elizabeth_James_5may2002.pdf
Ernie_Crist_5may2002c.pdf
John_Hunter_6may2002.pdf
Ernie_Crist_9may2003.pdf
* John_Harvey_26oct2003.pdf

New Lynn Valley Library / 1996 Referendum

Dave_Sadler_1aug2002.pdf
Dave_Sadler_30jul2002.pdf
Ernie_Crist_25jul2002.pdf
Ernie_Crist_29jul2002b.pdf
Ernie_Crist_5sep2003c.pdf
* Ernie_Crist_3nov2003c.pdf

Mountain biking/Parking issue

Ernie_Crist_5jun2003.pdf
Ernie_Crist_6jun2003b.pdf
Ernie_Crist_24jun2003.pdf
Ernie_Crist_26jun2003c.pdf
Ernie_Crist_27jun2003.pdf
Ernie_Crist_8jul2003c.pdf
* Ernie_Crist_26oct2003d.pdf
* John_Harvey_26oct2003e.pdf
* Ernie_Crist_3nov2003.pdf
* Ernie_Crist_5nov2003.pdf
* Wayne_Lloyd_7nov2003.pdf

Commendations / Citizens Award/ Emergency Services

Ernie_Crist_13jan2003.pdf
Ernie_Crist_21jan2003.pdf
Ernie_Crist_2feb2003c.pdf
Ernie_Crist_4feb2003.pdf
* Ernie_Crist_14oct2003d.pdf

Growth / Smart Growth / Livable Communities

Eric_Andersen_19sep2001.pdf
Eric_Andersen_31oct2001.pdf
Eric_Andersen_19jul2002.pdf
Eric_Andersen_12aug2002.pdf
* Ernie_Crist_22oct2003.pdf

Comparison of District Taxes

Corrie_Kost_23aug2002.pdf
Elizabeth_James_23aug2002.pdf
John_Hunter_23aug2002.pdf
* Corrie_Kost_8nov2003.pdf

SPCA / Pound

Ernie_Crist_21dec2002b.pdf
* Ernie_Crist_26oct2003b.pdf
* John_Harvey_26oct2003d.pdf

Sewage Treatment Plant Problems

Ernie_Crist_25nov2001.pdf
Angela_Trudeau_1dec2001.pdf
* Ernie_Crist_20oct2003.pdf
* Ernie_Crist_21oct2003.pdf

Secondary Suites

Ernie_Crist_16dec2001.pdf
Ernie_Crist_13apr2002b.pdf
* Corrie_Kost_15nov2003.pdf

Banning Fireworks

* Ernie_Crist_5nov2003b.pdf
* Brian_Platts_5nov2003.pdf
* Brian_Platts_5nov2003b.pdf
* Elizabeth_James_6nov2003.pdf

Joint Police Liaison

* Ernie_Crist_12nov2003b.pdf

Bank Closures

Ernie_Crist_21jun2003b.pdf
* Ernie_Crist_14oct2003.pdf

North Shore Winter Club

* Ernie_Crist_23oct2003b.pdf
* Ernie_Crist_15nov2003.pdf

ICBC

* Ernie_Crist_21oct2003b.pdf
* Ernie_Crist_21oct2003c.pdf

Council Ethics / Conflict of Interest

* Ernie_Crist_22oct2003d.pdf

Capilano Suspension Bridge

* Ernie_Crist_28oct2003a.pdf
* Ernie_Crist_28oct2003b.pdf

Edgemont Terrace

Redevelopment
* Ernie_Crist_3nov2003b.pdf

FONVCA

Minutes of October 16th 2003

Attendees:

Allan Orr (chair)	Seymour C.A.
Maureen Bragg	Save Lynn Canyon Park
Cathy Adams	Lions Gate N.A.
Brian Platts	Edgemont C.A.
David Knee	Norgate Park C.A.
Corrie Kost	Edgemont C.A.
John Miller	Capilano Community R.A.
Hugh Murray	Capilano Community R.A.
Tom Hodson	Panorama Drive R.A.
Diana Belhouse	Delbrook C.A.

J. Knee (notetaker)

1. ORDER/CONTENT OF AGENDA

2. ADOPTION OF Sep 18TH MINUTES

No amendments. Moved by Brian/Maureen - adopted.

Presentation of Draft Sign Bylaw Draft Doug Allen / Gord Ferguson

After the presentation a lively – almost 2 hour - roundtable discussion of questions/answers took place. Most questions arising from the above presentation were answered or were referred for further investigation by district staff. Allan made a motion to thank Doug & Gord for the presentation and Brian volunteered to write a letter of thanks and c.c. Council

There will be a Public Meeting November 25th 2003 with Council on the Draft Sign Bylaw. Normal FONVCA meeting resumed at 9:00 pm.

3. OLD BUSINESS

3.1 Letter to council - Brian on reviewing Block Party insurance fee – suggesting that Council be requested to review the item and discourage charge for block parties. It elicited a prompt reply from Don Bell agreeing with the concerns of FONVCA.

4. CORRESPONDENCE ISSUES

4.1 Business arising from regular emails: No issues

4.2 Non-Posted letters. None this period.

4.3 Report on Sep 17th 2004-2008 District Financial Plan

Corrie handed out copies of the report and commented that the revised potential net revenue from selling District owned land was reduced to approx. \$76,000,000 from approx \$183,000,000

5. NEW BUSINESS

5.1 Date/Agenda for FONVCA's next Shirtsleeve meeting: confirmation of date March 3rd 2004 at 7:00 pm. Topic to be set by council.

5.2 Water Quality – a lesson on Turbidity. Corrie referred to the numbers he provided on the agenda re: turbidity numbers are not proportional to the particles in the water.

5.3 New District Chief Administration Officer: James Ridge – discussion as to the change in designation from Municipal Manager to C.A.O. took place. The District "Priority Criteria" are appended to these minutes.

6. ANY OTHER BUSINESS - none

7. CHAIR AND DATE OF NEXT MEETING – Eric Andersen, Blueridge Community Association, Tel: 604-929-6849 7:00 p.m. Thursday November 20th 2003 at District Hall

Meeting adjourned 9:33 p.m.

Correction: Diana Belhouse –Delbrook C.A. Tel: 604-987-1656 is to replace Eric as he has a conflicting commitment that evening.

Candidate Profile

CHIEF ADMINISTRATIVE OFFICER

District of North Vancouver

PRIORITY CRITERIA

- 1.0 Experience:** Demonstrated track record of success in a senior level position within a progressive municipality or other public sector organization of comparable size and complexity. Some management experience in the private sector would be beneficial.
- 2.0 Strong leadership skills:** Very effective leadership skills; strong team builder. Strong motivating skills, effective delegator; sets high standards and holds people accountable. Empathetic; sensitive to others; consistent in approach.
- 3.0 A strategic and innovative thinker:** Strong planning skills; has the ability to conceptualize the nature and evolution of municipal government and to provide effective, progressive advice to Council. Creative and innovative; wants to be on the leading edge. Open to facilitating change where appropriate.
- 4.0 Superior relationship and communications skills:** A people person who is outgoing and has a visible presence in the organization and in the community. Possesses the presence and stature to generate respect among various internal and external stakeholder groups. Effective at consulting with internal and external parties regarding needs and expectations. Committed to building positive, collaborative relations. An open and direct communicator; a good listener.
- 5.0 Strength of character:** Has the energy, drive and fortitude to move an organization forward; stays the course; comfortable making tough decisions; has integrity and is ethical. Not afraid of a challenge; a hard worker who leads by example. Strong negotiating and consensus building skills.
- 6.0 Strong financial management skills:** Good business and financial acumen - able to align financial planning with identified service priorities; able to provide progressive financial planning advice to Council.
- 7.0 Employee Relations:** A track record of success building positive and productive employee-employer relationships in a unionized environment.
- 8.0 Politically astute:** Understands the political dynamics of an elected governance board. Brings demonstrated abilities in effectively advocating issues to government policy makers. Respects the role of elected representatives in expressing the will of the people by setting policy and direction and the responsibility of the municipal staff to implement that policy and direction.
- 9.0 Results oriented.** Very focused on advancing initiatives and achieving results. Understands the role that technology can play in advancing an organization.
- 10.0 Environmental Awareness:** Brings an awareness and sensitivity to environmental issues.

	<h2 style="text-align: center;">Councillors Must...</h2>
1	<p>I must, in carrying out my role as a councillor:</p> <ul style="list-style-type: none"> • consider the well being and interests of the municipality. • contribute to the development and evaluation of policies and programs. • participate in council and committee meetings. • carry out other assigned duties. [s.115]
2	I must vote on all matters (unless I have a conflict of interest). [s.123]
3	I must not discuss or vote on a matter where I feel I am in a conflict of interest , and I must declare this conflict [s.100]
4	I must respect the confidentiality of proceedings in closed council or committee meetings. [s.117]
5	I must not use my office to influence a recommendation of staff or decision of another body if I could benefit financially. [s.101-102]
6	I must not use inside information gained as a councillor that is not publicly available to further my financial interest. [s.108]

7	I must disclose any contract I enter into with the municipality.[s.107]
8	I must not receive any gifts or benefits as a councillor, unless they are gifts received as part of protocol and I disclose them as required [s.105]
9	I must not vote for the use of municipal monies for unauthorized purposes [s.191]

	And for Mayors... along with the responsibilities of councillors
M1	I must, in my relationship with council, provide leadership, open communication, and reflect the will of council in my actions. [s.116]
M2	I must provide general direction to officers on the implementation of policies and programs on behalf of council. [s.116]

	And after leaving office...
	I must, for the first 6 months after leaving office, report any contract I accept with the municipality, and not use insider information for personal gain [ss.102-103, 107].

	And if Councillors don't... (the following penalties apply)
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1	Carry out the responsibilities and duties of a councillor	no specific penalty for failure to perform general responsibilities
2	vote on all matters (unless declaring a conflict of interest).	failure to vote will be counted as an affirmative vote
3	not discuss or vote on a matter if there is conflict of interest (and declare this conflict)	disqualification to the next general election, means can not run in a by-election to retake position if disqualified
4	respect the confidentiality of proceedings	if municipality faces financial loss due to breach of confidentiality, may have to repay the municipality for the loss
5	not use office to influence a recommendation or decision if I could benefit financially.	disqualification to the next general election
6	not use inside information to further my financial interest.	disqualification to the next general election, and if found to have received financial benefit may have to repay all benefit to the municipality
7	disclose any contract with the municipality	disqualification to the next general election
8	not receive any gifts or benefits , unless received as part of protocol and disclosed as required.	disqualification to the next general election
9	not pass bylaws that use municipal monies for unauthorized purposes	disqualification for 3 years, repay money to the municipality

	And after leaving office...	
	I must, for the first 6 months after leaving office , report any contract I accept with the municipality, and not use insider information for personal gain.	any financial gain may have to be paid back to the municipality

Council - Citizen Relations under the Community Charter

Council can develop communications and citizen relations that best support their needs. The prescriptive elements are:

1	<p>Council seeking citizens' views</p> <ul style="list-style-type: none"> • seeking non-binding community opinion [s.83]
2	<p>Access to Council</p> <ul style="list-style-type: none"> • open meetings the general rule [s.89] • closed meetings on specific topics [s.90] • access to municipal records [s.95-97]
3	<p>Reporting/Informing Citizens</p> <ul style="list-style-type: none"> • publishing and posting of public notices [s.94]. • publication of annual report [s.98] • annual public meeting [s.99] • providing rationale for: <ul style="list-style-type: none"> - regulatory bylaws [s.8(9)],

	<ul style="list-style-type: none">- business licenses [s.60(1)],- alternate approval process population calculations [s.86(4)],- how municipal fees are determined [s194(4)].- parcel tax rates [s.200(4)]
4	Citizens Informing Council <ul style="list-style-type: none">• representations on specific issues [s. 30; s. 40; s. 59; s. 70; s. 78;]• hearings [s. 57; s. 60]• reconsiderations on specific issues [e.g. s.78; s. 156]• petitions to council [s.82].
5	Citizens' Direct Involvement <ul style="list-style-type: none">• approval of electors [s.84] by either:<ul style="list-style-type: none">a) assent of electors [s.85], orb) alternate approval process [s.86]

Council - Staff Relations under the Community Charter

Council and staff can develop working relationships that best support their needs. The only prescriptive elements are:

RELATIONSHIP		SCOPE
From	→ To	
MAYOR	OFFICERS	General direction to Officers on behalf of council respecting implementation of municipal policies, programs and other directions of council [s.116].
MAYOR	OFFICERS/ EMPLOYEES	Must suspend an officer or employee if considered necessary [s.151].
COUNCIL	OFFICERS/ EMPLOYEES	Responsible for confirming or overturning staff suspensions made by the Mayor or making terminations [s.151-152].
COUNCIL	OFFICERS	Must establish positions of corporate officer and financial officer and assign specified duties [ss. 146, 148 and 149].
CAO	COUNCIL	Advising and informing council on the operations and affairs of the municipality and ensuring council directions implemented [sec.147(b) and (c)].
ANYONE	OFFICERS/ EMPLOYEES	Must not hinder or interfere with officers or employees in the exercise of their powers, duties, or functions[s.153].
OPPORTUNITIES		
COUNCIL	OFFICERS/ EMPLOYEES	May delegate authorities, with some exceptions [s.154].

	New tasks for Councils	Implementation schedule...
<input checked="" type="checkbox"/>	Provide a public schedule of regular council meetings [s.127]	January 1, 2004
<input checked="" type="checkbox"/>	Make specified records available for public inspection [s.97]	January 1, 2004
<input checked="" type="checkbox"/>	Designate ticketable bylaws in those municipalities that may have them [s.264]	January 1, 2004
<input checked="" type="checkbox"/>	Post notice of special meetings at public notice posting places [s.127(2)(b)]	January 1, 2004
<input checked="" type="checkbox"/>	Review procedure bylaw to: <ul style="list-style-type: none"> • designate date of first regular council meeting in December after local election, • outline procedure for designating a member of council to act in place of the mayor, • provide for recording of council and committee meeting minutes • identify places for posting of public notices [s.124] 	In bylaw before April 29, 2004
<input checked="" type="checkbox"/>	Prepare an annual report including for current and following year. [s.98] (first report includes less detail – for example, does not need to include progress for previous year)	Report published and discussed publicly by June 30, 2004

	Also new and interesting for Councils	Implementation schedule...
•	Track protocol gifts over \$250 or totalling over \$250 from one source in one year, for declaration purposes [s.106]	January 1, 2004
•	Simplified voting rules [ss.25(3), 30(2), 152(2), 111(2)(a), 225(7)(c)]	Use after January 1, 2004
•	Authority to impose a remedial action requirement cannot be delegated (for hazardous conditions, declared nuisances or harm to drainage or dike) [s.72]	Responsible after January 1, 2004
•	Design rules around electronic participation [s.128]	Optional, in procedure bylaw
•	Consider changes to council size [s.118]	Optional, may need public approval
•	Consider preparation of a unique oath of office if so desired [s.120]	Optional