



**Wednesday Nov 21<sup>st</sup> 2012**

**Place:** DNV Hall 355 W. Queens Rd V7N 2K6

**Time:** 7:00-9:00pm

**Chair:** Eric Andersen – Blueridge C.A.

Tel: 604-929-6849 Email: EricGAndersen@shaw.ca

Regrets: John Miller- LCCRA

## 1. Order/content of Agenda(\*short)

**Chair Pro-Tem Suggests:**

## 2. Adoption of Minutes of Oct 17<sup>th</sup>

<http://www.fonvca.org/agendas/nov2012/minutes-oct2012.pdf>

Emails pertaining to draft minutes will be distributed at meeting.

**Business arising from Minutes.**

## 3. Roundtable on “Current Affairs”

A period of roughly 30 minutes for association members to exchange information of common concerns.

### A. Update by EUCCA

<http://www.fonvca.org/Edgemont/Oct24-2012/>

### B. Update on Lions Gate Secondary Treatment Sewage Plant

<http://www.metrovancouver.org/lionsgate/Pages/default.aspx>

<http://www.fonvca.org/agendas/nov2012/LGSWWTP-Nov14-2012.pdf>

## 4. Old Business

### 4.1 Update from “Process” Committee of FONVCA

### 4.2 Overview of Advisory Design Panel- follow-up

TOR: <http://www.dnv.org/article.asp?a=4347&c=88>

ROLE: <http://www.dnv.org/article.asp?c=1028>

## 5. Correspondence Issues

### 5.1 Business arising from 18 regular emails:

Distributed with full package and posted on web-site

### 5.2 Non-Posted letters – 2 this period

Distributed with full package but not currently posted on web-site.

## 6. New Business

### Council and other District Issues.

a) Invite Councillor(s) to attend FONVCA meetings

b) Review of Development Cost Charges

c) Report on OCPIC – Dan & Corrie

d) Need for DNV Council to pass anti-SLAPP by-law

e) Sample of Comprehensive Noise Guidelines

<http://www.fonvca.org/agendas/nov2012/con029033.pdf>

f) Government Transparency - FOI

<http://www.vancouver.sun.com/news/Transparency+beholder/7507668/story.html>

<http://www.fonvca.org/agendas/nov2012/Transparency.pdf>

g) Sep 9<sup>th</sup> Bike Master Plan Council Workshop – John Hunter

h) Closed meetings of DNV council: 45 to Nov20/2012

<http://www.fonvca.org/agendas/nov2012/Closed%20Meeting%20Request.pdf>

response: <http://www.fonvca.org/agendas/nov2012/walton-26oct2012.pdf>

## 7. Any Other Business

a) Comments on FONVCA Web Site

- Errors/Omissions? - Additions/Changes?

b) Proposal to remove time/day limits to 30k School Zones

c) Need for Federation of Urban Neighbourhoods (BC) /

Federation of North Shore Community Associations?

## 8. For Your Information Items

### 8.1 Non-Legal Issues

a) Story of Municipal Government in Canada

<http://politicalscience.uwo.ca/mlq/Papers/Global%20Dialogue.pdf>

b) Electric Vehicles – details matter!

[http://en.wikipedia.org/wiki/Electric\\_vehicle](http://en.wikipedia.org/wiki/Electric_vehicle)

c) Access to new 2012 BC Building Code

-costs \$320 for a printed copy

-available for viewing at public libraries

-NOT available for viewing on the web

d) West Van Consultation on “Webpage Refresh”

<http://www.westvancouver.ca/Level3.aspx?id=40898>

e) West Van Community Engagement Cmt

[http://www.westvancouver.ca/uploadedFiles/Your\\_Government/Agendas\\_and\\_Minutes/2012/October/12oct15-10.PDF](http://www.westvancouver.ca/uploadedFiles/Your_Government/Agendas_and_Minutes/2012/October/12oct15-10.PDF)

f) Federal View of Infrastructure Funding

<http://www.infrastructure.gc.ca/plan/ref/presentations/fcm2012/fcm-eng.html>

f) News-Clips of the month November 2012

<http://www.fonvca.org/agendas/nov2012/news-clips/>

g) Nice Listing of DNV Bylaws

<http://www.dnv.org/upload/documents/Bylaws/DNVBylawIndex.pdf>

### 8.2 Legal Issues

a) BC Supreme Court Decision on DNV Wilderness Lot

<http://www.courts.gov.bc.ca/jdb-txt/SC/12/16/2012BCSC1626.htm>

b) WV waterfront home encroaching public land

<http://www.nsnews.com/news/targets+home+public+land/7495919/story.html>

c) BC Expropriation Compensation Board – Example

<http://www.ecb.gov.bc.ca/decision/3093114.htm>

## 9. Chair & Date of next meeting: Dec 19<sup>th</sup>

**FONVCA Received Correspondence/Subject**  
 15 October → 18 November 2012

LINK	SUBJECT
<a href="http://www.fonvca.org/letters/2012/15oct-to/CGA_8nov2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/CGA_8nov2012.pdf</a>	CA's remodeled as service organizations not political entities
<a href="http://www.fonvca.org/letters/2012/15oct-to/CGA_16nov2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/CGA_16nov2012.pdf</a>	The dollars leaking from your home...
<a href="http://www.fonvca.org/letters/2012/15oct-to/Dan_Ellis_9nov2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/Dan_Ellis_9nov2012.pdf</a>	My Complaints Re: RCMP
<a href="http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_19oct2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_19oct2012.pdf</a>	Reporting on Lower Capilano plan requires context and accuracy
<a href="http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_20oct2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_20oct2012.pdf</a>	Externalizing the true cost of automobile ownership and driving
<a href="http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_31oct2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_31oct2012.pdf</a>	Democracy and numbers; engagement and participation are critical components
<a href="http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_1nov2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_1nov2012.pdf</a>	"Weighing in" / my exchange on North Vancouver Politics. com
<a href="http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_5nov2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_5nov2012.pdf</a>	"The road ahead" / November 4, 2012
<a href="http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_5nov2012b.pdf">http://www.fonvca.org/letters/2012/15oct-to/Doug_Curran_5nov2012b.pdf</a>	EllenDunhamJones_2010X.mp4 (video/mp4 Object)
<a href="http://www.fonvca.org/letters/2012/15oct-to/John_Sharpe_31oct2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/John_Sharpe_31oct2012.pdf</a>	My letter to the NSNEWS editor Wednesday, Oct. 31st: Meeting numbers a figure of the imagination
<a href="http://www.fonvca.org/letters/2012/15oct-to/Lillyman_Kristin_1nov2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/Lillyman_Kristin_1nov2012.pdf</a>	NSATP Stakeholder Update and Final Report
<a href="http://www.fonvca.org/letters/2012/15oct-to/metro-vancouver-16nov2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/metro-vancouver-16nov2012.pdf</a>	Waste Flow Management Workshop
<a href="http://www.fonvca.org/letters/2012/15oct-to/Monica_Craver_5nov2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/Monica_Craver_5nov2012.pdf</a>	Of Hooligans, "Villains", and Fools
<a href="http://www.fonvca.org/letters/2012/15oct-to/Monica_Craver_8nov2012b.pdf">http://www.fonvca.org/letters/2012/15oct-to/Monica_Craver_8nov2012b.pdf</a>	Mountain bikers lacks "Smart Risk" factor!
<a href="http://www.fonvca.org/letters/2012/15oct-to/Wendy_Qureshi_17oct2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/Wendy_Qureshi_17oct2012.pdf</a>	Lynn Valley densification lacking transparency in government
<a href="http://www.fonvca.org/letters/2012/15oct-to/Wendy_Qureshi_19oct2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/Wendy_Qureshi_19oct2012.pdf</a>	I just saw this on North Shore News
<a href="http://www.fonvca.org/letters/2012/15oct-to/Wendy_Qureshi_7nov2012.pdf">http://www.fonvca.org/letters/2012/15oct-to/Wendy_Qureshi_7nov2012.pdf</a>	Public process only adhered to if it suits the developer/staff/DNV council
<a href="http://www.fonvca.org/letters/2012/15oct-to/Wendy_Qureshi_7nov2012b.pdf">http://www.fonvca.org/letters/2012/15oct-to/Wendy_Qureshi_7nov2012b.pdf</a>	Council clips & live viewing

**Past Chair of FONVCA (Jan 2010-present)**

Month	Chair	Area
Nov 2012	Eric Andersen	Blueridge C.A.
Oct 2012	Peter Thompson	Edgemont & Upper C.A.
Sep 2012	John Hunter	Seymour C.A.
Jun 2012	Paul Tubb	Pemberton Heights C.A.
May 2012	Diana Belhouse	Delbrook C.A. & SOS
Apr 2012	Val Moller	Lions gate C.A.
Mar 2012	Eric Andersen	Blueridge C.A.
Feb 2012	Dan Ellis	Lynn Valley C.A.
Jan 2012	Brian Platts	Edgemont & Upper Capilano C.A.
Nov 2011	Paul Tubb	Pemberton Heights
Oct 2011	Diana Belhouse	Delbrook C.A. & SOS
Sep 2011	John Hunter	Seymour C.A.
Jul 2011	Cathy Adams	Lions Gate C.A.
Jun 2011	Eric Andersen	Blueridge C.A.
May 2011	Dan Ellis	Lynn Valley C.A.
Apr 2011	Brian Platts	Edgemont & Upper Capilano C.A.
Mar 2011	Val Moller	Lions Gate C.A.
Feb 2011	Paul Tubb	Pemberton Heights ← Special focus on 2011-2015 Financial Plan
Jan 2011	Diana Belhouse	S.O.S.
Dec 2010	John Hunter	Seymour C.A. ← Meeting with DNV Staff on Draft#1 OCP
Nov 2010	Cathy Adams	Lions Gate C.A.
Oct 2010	Eric Andersen	Blueridge C.A.
Sep 2010	K'nud Hille	Norgate Park C.A.
Jun 2010	Dan Ellis	Lynn Valley C.A.
May 2010	Val Moller	Lions Gate C.A.
Apr 2010	Paul Tubb	Pemberton Heights
Mar 2010	Brian Platts	Edgemont C.A.
Feb 2010	Special	
Jan 2010	Dianna Belhouse	S.O.S

**Notetaker**

Month	Notetaker
Nov 2012	T.B.A.
Oct 2012	Charlene Hertz
Sep 2012	Kim Belcher
Jun 2012	Diana Belhouse
May 2012	John Miller
Apr 2012	Dan Ellis
Mar 2012	John Hunter
Feb 2012	John Miller
Jan 2012	Cathy Adams
Nov 2011	Eric Andersen
Oct 2011	Paul Tubb
Sep 2011	Dan Ellis
Jul 2011	John Hunter
Jun 2011	Cathy Adams
May 2011	Brian Platts/Corrie Kost
Apr 2011	Diana Belhouse
Mar 2011	Eric Andersen
Feb 2011	
Jan 2011	Brenda Barrick
Dec 2010	None
Nov 2010	John Hunter
Oct 2010	Paul Tubb
Sep 2010	Eric Andersen
Jun 2010	Cathy Adams
May 2010	Cathy Adams
Apr 2010	Dan Ellis
Mar 2010	Diana Belhouse
Feb 2010	
Jan 2010	K'nud Hille

**FONVCA**  
**Draft Minutes of Regular Meeting October 17, 2012**  
At DNV Hall 355 W. Queens Rd V7N 2K6

**Attendees**

Peter Thompson ( <b>Chair pro-tem</b> )	Edgemont & Upper Capilano C.A.
Sharlene Hertz ( <b>notes</b> )	Delbrook C.A.
John Hunter	Seymour C.A.
Diana Belhouse	Delbrook C.A. & Save Our Shores Society
Cathy Adams	Lions Gate N.A.
Douglas Curran	Capilano Gateway Association
Margie Goodman	Deep Cove C.A.
Lesley Brooks	Blueridge Community Association
Dan Ellis	Lynn Valley C.A.
Carol Hartnett	Norwood / Queens C.A.
Corrie Kost	Edgemont & Upper Capilano C.A.

**Observers:** NIL

**Regrets:** Katherine Fagerlund Deep Cove C.A, John Miller Lower Capilano Community Res. Assoc., Val Moller Lions Gate N.A. / Woodcroft, Dick Butler, Seymour C.A.

The meeting was called to order at 7:02 PM.

**1. Order/Content of Agenda**

Chair Pro-Tem suggests 2., 3., some items under 6., 5., and rest as time allows. John Hunter withdrew 4.1; will defer further to Task Force report/discussion. **Carried.**

**2. Adoption of September 19<sup>th</sup>, 2012 Minutes**

<http://www.fonvca.org/agendas/oct2012/minutes-sep2012.pdf>

John Hunter moved: minutes be adopted as amended ( removing from part 2. the section starting with "In response to the email..." and ending with "is the result..."

**Carried.**

**3. Roundtable on Current Affairs**

- Butler raised ongoing stream issues in Seymour
- Goodman raised ongoing (mostly waterfront access) issues; not much progress in Deep Cove
- Curran raised gaps in planning process related to Lower Capilano
- Kost advised of upcoming EUCCA AGM October 24<sup>th</sup> at Capilano Library at 7 pm
- Belhouse advises not everyone knows about Delbrook issue; phoned Rec Commission to set up table at 30<sup>th</sup> Anniversary of Delbrook and told it was too political; advised any advocacy must be approved by staff – issue must be clarified/resolved; Delbrook has no park; ongoing issue with lack of engagement with residents by DNV

- Discussion on Recreation Commission; queried RecCom reporting structure and influence in the OCP process.

Peter Thompson (**Chair pro-tem**) steps out of the role for the discussion and Lesley Brooks Blueridge Community Association accepts temporary Pro-Tem Chair.

Dan Ellis moved;

*FoNVCA invite Executive Director and a DNV Council Member from the Recreation Commission to provide an overview of structure and relationship to other organizations. In addition, requested the following documents be provided in advance of the meeting: 1) Financials 2) Minutes of RecCom meetings for the past year 3) Joint Venture Agreement with the City of North Vancouver*

**Carried. ACTION.**

Peter Thompson (**Chair pro-tem**) resumed duties; the Roundtable on Current Affairs continued:

- Adams advised of Lower Capilano meetings with the DNV; newest drawings for the Village Centre have community centre in the centre; everything moved to Cap Road which is more of the Marine Drive ambience
- Hartnett advised Norwood/Queens focus is on building membership; involved in clean up Oct. 14<sup>th</sup>; DNV cleaned up some derelict pieces of land
- Hunter raised issue of chickens; report presented; Council walked away from chicken issue
- Hunter reported that he participated in the Council Workshop of Oct 9<sup>th</sup> dealing with the 2012 Bicycle Master Plan – discussion on this meeting followed: survey was self-selection; affects small group of people (139); no members of bicycle community participated; DNV/CNV has spent \$14M; goal is to reduce car trips; cycling has significant health benefits; healthier lifestyle – benefits whole community
- Ellis indicated activities planned for Town Square at Christmas; preliminary applications submitted for Safeway and Bosa property; OCP IC engagement will be key; DNV aims to engage early
- Brooks advised Council is not interested in developing property between Riverside and Berkley; 16 acres; now has a For Sale sign

### **3.A. Overview of Advisory Design Panel – Introduction**

TOR: <http://www.dnv.org/article.asp?a=4347&c=88>

ROLE: <http://www.dnv.org/article.asp?c=1028>

Concerns raised:

- Several CAs indicated lack of adherence to guidelines / design plans / LAPs
- Discussed Terms of Reference of ADP
- Various opinions on ‘conformity of proposed developments to objectives and guidelines’

ADP is a Council Committee; Corrie Kost will follow up and meet with appropriate Councillor to discuss areas of concern. **ACTION.**

## 4.2 Report from “Process” Committee of FoNVCA

[www.fonvca.org/agendas/oct2012/CACP.pdf](http://www.fonvca.org/agendas/oct2012/CACP.pdf)

Report submitted by Task Force. Discussion included:

- Ensure public engagement
- Ensure opportunity for discussion re: FoNVCA
- Vancouver Foundation could provide input / assistance / speakers / funding
- Opportunity for creative and open process

John Hunter moved:

FoNVCA accepts report; Committee to continue and report within reasonable time frame.

Task force members [Doug Curran – CGA, Dan Ellis – LVCA, Sharlene Hertz – DCA, Corrie Kost – EUUCA agreed to continue]. Thanks to ad hoc committee. **Carried.**

## 6.g). Future User Friendly DNV Statutory Notifications

New user friendly public notifications (eg of a Public Hearing) have been adopted by DNV - for a sample see

[http://www.fonvca.org/agendas/oct2012/Public\\_Hearing\\_Notice\\_Sign\\_Versions.PDF](http://www.fonvca.org/agendas/oct2012/Public_Hearing_Notice_Sign_Versions.PDF)

The following background TEDX video was shown

[http://www.ted.com/talks/dave\\_meslin\\_the\\_antidote\\_to\\_apathy.html](http://www.ted.com/talks/dave_meslin_the_antidote_to_apathy.html)

DNV Deputy Municipal Clerk Natasha Letchford is credited for the above information.

Check out this site; lots of great ideas

DNV Budget Directions Meeting of October 16<sup>th</sup> was first time these notification guidelines implemented.

## 5 Correspondence Issues

### 5.1 Business Arising from 12 regular emails:

- Members can read on their own

### 5.2 Non Posted Letters – 8 this period

Discussion

- Currently, Brian Platts screens what comes to the meeting
- In general, request smaller (more focussed) info packages be provided for FoNVCA meetings
- Issues around publication very complex

Corrie Kost moved: endorse Brian Platts’ recommendations for this month’s non-posted letters. **Carried.**

## 6.d) Report on OCPIC – Dan & Corrie

Initial clarification – it is a report on the Committee:

- Have had a couple of meetings; difficulty getting meeting times; creating blog and possibly secondary meetings to ensure all OCPIC members can participate ; OCP attends events and reports back – engagement process needs to be fulsome; next OCPIC meeting in 2 weeks; open to the public; implementation and communication must be of the highest quality.
- Curran expressed appreciation for OCPIC members who attended Lower Capilano meetings

Dan Ellis reported on the group meeting of the Public Assembly Land Review:

- Faith Based Group Community / School Board participating in PA Land Review discussions
- Meeting for Faith Based Groups well attended; great discussion
- Sharlene expressed concern that focus is on 'stakeholders'; when will discussion happen for the broader community; this is a significant issue
- Dan queried if DNV develops policy is there an expectation that we need to deal with each and every issue especially if complex; silence is consent
- Community can get turned off / never gets engaged

#### **6.i) Councils Meeting Secrecy – Ombudsman Sep/2012**

<http://www.northshoreoutlook.com/news/171253231.html?mobile=true>

[http://www.ombudsman.bc.ca/images/resources/reports/Special\\_Reports/Open\\_Meetings\\_Web.pdf](http://www.ombudsman.bc.ca/images/resources/reports/Special_Reports/Open_Meetings_Web.pdf)

Corrie encouraged reading of the Ombudsman's report.

#### **9. Chair and Date of next meeting**

Eric Andersen – Blueridge Community Association. – 7 PM Wed November 21st

(Regular rotation would be Dan Ellis Lynn Valley C.A.; – commits to the meeting following the meeting of November 21, 2012)

#### **10. Adjournment at 9:22 p.m.**

Diana Belhouse moved: adjournment. **Carried.**

**Agenda**

**Community Workshop**

**Lions Gate Secondary Wastewater Treatment Plant (LGSWWTP)**

November 14, 2012 | 6 - 9 pm | Pinnacle Hotel – Ballroom, 138 Victory Ship Way, North Vancouver

**Facilitator:** Jeff Cutler, Landscape Architect, space2place

**Objectives:**

- Identify where we are at in the design process and share how the information to date has influenced the work of the design team
- Identify opportunities and constraints for the project
- Collaborate with participants to develop objectives to achieve the project goals

Agenda Items	Name	Time
<b>1. Introductions</b>	<b>Robin Mills</b> Policy Coordinator, Public Involvement Division, Engineering & Construction Department (E&C)	6:00 - 6:05 pm
<b>2. Project Overview</b>	<b>Fred Nenninger</b> Project Manager, Wastewater Secondary Treatment Upgrades	6:05 - 6:15 pm
<b>3. Workshop Objectives and Format</b>	<b>Jeff Cutler</b> Landscape Architect, space2place	6:15 - 6:20 pm
<b>4. Recap of Previous Design Meeting</b>	<b>Jeff Cutler</b>	6:20 - 6:30 pm
<b>5. Project Site Analysis</b> Presentation outlining opportunities and constraints based on the existing site conditions and surrounding neighbourhood	<b>Scott Wolf</b> Architect, Miller Hull	6:30 - 6:40 pm

*Continued next page*

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**Community Workshop  
Lions Gate Secondary Wastewater Treatment Plant (LGSWWTP)**

Agenda Items	Name	Time
<b>6. Group Discussion and Report Back</b> What are the site opportunities and constraints?		6:40 - 7:10 pm
<b>7. Project Site Potential</b> Presentation of similar facilities to illustrate potential options or approaches that may be appropriate for this project site	<b>Scott Wolf</b>	7:10 - 7:20pm
<b>8. Break</b>		7:20 - 7:30 pm
<b>9. Wastewater Process Selection Approach</b> Presentation summarizing wastewater treatment processes and how the project team will evaluate the options using a structured decision-making matrix	<b>John Spencer</b> Engineer, CH2M Hill	7:30 - 7:45 pm
<b>10. Group Discussion and Report Back</b> Develop project objectives to be considered by the design team as the concepts are developed		7:45 - 8:45 pm
<b>11. Next Steps</b>	<b>Jeff Cutler</b> <b>Robin Mills</b>	8:45 - 9:00 pm

**Additional Metro Vancouver Representatives:**

- Marie Griggs**, Public Involvement Division Manager, Engineering and Construction (E&C)
- Vanessa Langan**, Community Relations and Consultation Coordinator, Public Involvement Division, E&C
- Alicia Puusepp**, Communications Officer, Public Involvement Division, E&C
- Laurie Ford**, Senior Engineer, Wastewater Secondary Treatment Upgrades
- Paul Dufault**, Senior Engineer, Wastewater Secondary Treatment Upgrades





**AGENDA 5.1 EMAIL #1**

**Subject:** Fwd: Fwd: Community Associations remodeled as service organizations, not political entities  
**From:** Brian Platts <bplatts@shaw.ca>  
**Date:** 08/11/2012 1:53 PM  
**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

**Subject:** Fwd: Community Associations remodeled as service organizations, not political entities  
**Date:** Thu, 8 Nov 2012 07:29:08 -0800  
**From:** Capilano Gateway Association <capgatewayassoc@gmail.com>  
**Reply-To:** [capgatewayassoc@gmail.com](mailto:capgatewayassoc@gmail.com)  
**To:** FONVCA <[fonvca@fonvca.org](mailto:fonvca@fonvca.org)>

----- Forwarded message -----

**From:** \*Capilano Gateway Association\* <[capgatewayassoc@gmail.com](mailto:capgatewayassoc@gmail.com)>  
<<mailto:capgatewayassoc@gmail.com>>>  
**Date:** Thu, Nov 8, 2012 at 7:27 AM  
**Subject:** Community Associations remodeled as service organizations, not political entities  
**To:** Alan Nixon <[anixon@dnv.org](mailto:anixon@dnv.org) <<mailto:anixon@dnv.org>>>, Councilor Robin Hicks <[rhicks@dnv.org](mailto:rhicks@dnv.org) <<mailto:rhicks@dnv.org>>>, Doug MacKay-Dunn <[dmackay-dunn@dnv.org](mailto:dmackay-dunn@dnv.org) <<mailto:dmackay-dunn@dnv.org>>>, Lisa Muri <[lmuri@dnv.org](mailto:lmuri@dnv.org) <<mailto:lmuri@dnv.org>>>, Mayor Richard Walton <[rwalton@dnv.org](mailto:rwalton@dnv.org) <<mailto:rwalton@dnv.org>>>, Mike Little <[mlittle@dnv.org](mailto:mlittle@dnv.org) <<mailto:mlittle@dnv.org>>>, Roger Bassam <[rbassam@dnv.org](mailto:rbassam@dnv.org) <<mailto:rbassam@dnv.org>>>

To Mayor and Council,

Noted today was another appeal directed to the CGA from DNV Administration, asking for help in engaging the community in the Street Naming Contest for the new streets coming into being through the Town and Village Centres. A few weeks before there was a request for feedback and engagement in the Budget Directions and Policy workshop at District Hall.

Our group does not see these requests as unwanted or troublesome, but in fact as the opportunities they are for community-wide contact. We view this as part of the legitimate functions of any group calling itself a community association. By making these requests it is also apparent that the Administration view these functions as useful to the full scope of DNV operations and resident well-being.

In this light it remains troubling that in removing oversight of CAs, Council did not provide for the opportunity for mentoring and reshaping a renewed vision for its community associations. This was the basis of the request from the CGA's Executive Board, previously presented to Council (attached).

We have heard that Community Associations "can be anything they want to be" and "there are many different types of community associations". What is lacking is an appropriate structure through which residents, Administration and Council be able to reliably engage with CAs and be able to confidently assess the context and appropriateness of those organizations. It is important that CAs be given guidance and reference points by which to examine their operations and goals.

We remain confident that time and events will indicate the need for clear model(s) and structure of community associations, and result in better decision-making and public engagement in the future.

sincerely,

CAG Excecutive Board

— Attachments: —

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CA Policy Change Final CGA Sept 17 2012-2.doc

38.5 KB

Date: September 17, 2012

To: Mayor Walton and Councillors, Dave Stuart, DNV Administration

From: Capilano Gateway Community Association

Re: DNV Community Association Policy

We would like to address the recent decision by DNV Council to remove District Administration of the duties of governance and oversight of Community Associations.

This decision was heavily based on a staff-produced paper, "Community Associations in DNV: Discussion paper", (Appendix A). Significantly the paper states that the material within it excludes any discussion of the value of community associations. Additionally, the document concludes that consideration should be given to the mutual benefits to the relationship between DNV Council and residents through Community Associations (CAs).

Although promised, there was no consultation with community leaders to explore opportunities for constructive changes in the policy regarding the operations of CAs.

We believe that the long-established criteria (Appendix B), although requiring revision, provided a foundation for CAs to act as responsible conduits and facilitators of information and services to their community. Through clarifying the role and mandate of CAs the opportunity exists to enhance the public discourse and citizen and community engagement across the DNV.

There exists a significant opportunity through well-founded and engaged CAs to leverage the dedicated volunteer time and enhance collaboration between all stakeholders in our communities. The benefit and cost saving with this level of engagement and with a "healthy community" focus, far outweigh the cost to DNV of administrative support of CAs. Reporting and monitoring of activities required of CAs could be self-administered through standard web-based tools further reducing staff administration duties.

We propose that DNV and Council:

Clarify and expand upon the Corporate Policy, "Community Associations - Criteria for Official Recognition" to ensure:

1. Community Associations are properly established, governed and guided to have the ability to improve public, social discourse and healthy community initiatives across the DNV.
2. The mandate and primary role of a Community Association is to engage and provide information, to all residents, business owners and property owners within a defined geographical area. That Community Associations also have a key role in:
  - Partnering with DNV and community program/service leaders to create a sustainable infrastructure for collaborative information sharing based on factual, informed, best practice for capacity building and change in all our communities.

- Supporting development, collaboration and coordination of programs and service provision for community residents, property owners and business owners for the ongoing development of healthy communities.
  - Leveraging the work and support of NGOs, volunteers and corporate sponsors to build capacity for ongoing services and operational priorities for youth, seniors, and families.
3. Establish a working group of community leaders who wish to work with their communities based on this revised role for Community Associations.
- Provide resources for a “change manager” to support this effort and also to work with community groups and associations to transition to this new model.
  - Maintain this support on a permanent basis.
  - Develop a “tool kit” that supports the development and ongoing operations of volunteer community associations to include;
    - A standardized template for a community website
    - Tools for event planning
    - Links to resources for community support and communications

We look forward to the opportunity to re-engage the discussion of the proper role and operations of community associations as credible partners in the community fabric of the District of North Vancouver.

Sincerely,

The Executive Board

Capilano Gateway Association

**Community Associations in the District of North Vancouver: Discussion paper**

Document: 1780497 Spring/Summer 2012

Introduction:

“This brief discussion paper will not address the value of community associations; instead, it will accept their existence as a given and analyze the range of engagement options.”

Conclusion:

“Consideration of different levels of recognition and engagement should address the mutual benefits of the relationship, existing or enhanced community resources to support associations, and the ability of the District to devote limited resources to administering different levels of engagement.

A review of community associations by Council would be an appropriate opportunity to fully address the myriad of issues District staff and community members have on this important matter. “

**Explanation of the decision FONCVA meeting June 20<sup>th</sup> subsequently supported at the DNV Council Meeting on July 23<sup>rd</sup>, 2012**

Mr. Stuart indicated that staff had reviewed the current policy regarding accreditation of community associations and given the wide variety of associations and the improvements in District’s community engagement approaches, concluded that there is little value in acting as a gatekeeper certifying associations, particularly as many cannot or do not purport to represent the residents views in a particular area which was one of the goals when the program was first introduced.

This matter was discussed with Council who directed Mr. Stuart to ask FONVCA if this gatekeeper role was one they wanted to take over. After some discussion the FONVCA Executive declined.

The District will continue to make links on the District’s WEB site to the many groups and associations in the community who are involved in a wide variety of activities but will not represent them as being “certified” by any accreditation process.

**The Corporation of the District of North Vancouver  
Corporate Policy Manual**

Section:	Social & Community Service Planning	10
Sub-Section:	Community Liaison – Non Governmental Organizations	4790
Title:	Community Associations – Criteria for Official Recognition	1

**POLICY**

The District of North Vancouver recognizes and supports those Community Associations which meet the following criteria:

1. Has a mandate which includes improving the quality of life in the neighbourhood.
2. Its membership is open to all persons residing in a geographic area whose boundaries are described.
3. Association with register with the District Council the names and phone numbers of all officers and directors and will update this information when changes occur.
4. District Council will inform the Association of any other group in the described geographical area which is making representations.
5. There will be regular communication of the activities of the Community Association with the members.
6. There must be a duly advertised and open Annual General Meeting.
7. There is a written outline of how records of the Association are kept.
8. There is a written outline of the process by which residents may bring concerns to the Association.

**REASON FOR POLICY**

To recognize and support those community associations which meet the established criteria.

**AUTHORITY TO ACT**

Delegated to Staff

**PROCEDURE**

Community Associations are to submit their application to the Clerk's Office, which will maintain a list of contacts.

(Approved May 1, 1995 by Executive Committee, Document 1780497)

Fwd: Fwd: The dollars leaking from your home / Thermal imaging for he...

**EMAIL #2**

**Subject:** Fwd: Fwd: The dollars leaking from your home / Thermal imaging for heat and energy conservation / Cool North Shore and DNV Fire Services FREE!

**From:** Brian Platts <bplatts@shaw.ca>

**Date:** 16/11/2012 12:42 PM

**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

**Subject:** Fwd: The dollars leaking from your home / Thermal imaging for heat and energy conservation / Cool North Shore and DNV Fire Services FREE!

**Date:** Fri, 16 Nov 2012 10:06:15 -0800

**From:** Capilano Gateway Association <capgatewayassoc@gmail.com>

**Reply-To:** capgatewayassoc@gmail.com

**To:** FONVCA <fonvca@fonvca.org>

----- Forwarded message -----

**From:** Capilano Gateway Association <capgatewayassoc@gmail.com>

**Date:** Fri, Nov 16, 2012 at 9:52 AM

**Subject:** The dollars leaking from your home / Thermal imaging for heat and energy conservation / Cool North Shore and DNV Fire Services FREE!

**To:** (undisclosed recipients)

Our homes are a large source of heat loss, much of it seeping undetectable to the eye, through voids in insulation, cracks around windows and doors and other unsuspected gaps and crannies. That heat loss represents your dollars flowing out of your home, reducing its comfort, increasing its cost and contributing to Green House Gases (GHGs).

[Cool North Shore](#), a community led group working to improve the sustainability of the North Shore, has started a program in conjunction with the DNV Fire and Rescue Services to provide [thermal imaging](#) of your home at no cost to you. FREE!

CGA in conjunction with Cool North Shore is encouraging residents to book an appointment to have their home thermal imaged to conserve energy and better control their home heating costs.

**[Bookings](#) are currently available for the period from December 4 thru 13**

In addition to thermal imaging of your home, DNV Fire & Rescue will check your smoke detectors and replace the batteries - All at no cost!

We'll be circulating other energy smart tips and opportunities out to the community soon as the weather demands we crank on the heat and burn up your housing costs.

best regards, CGA Executive Board

16/11/2012 2:29 PM

**EMAIL #3****Subject:** FW: My Complaint re RCMP**From:** "Dan Ellis" <ellis7880@shaw.ca>**Date:** 09/11/2012 11:35 AM

**To:** "Bob McCormack" <rwmacct@telus.net>, "Chris Sallis" <chris@nextgen-tech.ca>, "Dave Bruynesteyn" <dave@mortgagedave.ca>, "Eric Miura" <president@lvca.ca>, "Gillian Konst" <gilliankonst@hotmail.com>, "Jim Lanctot" <JL@generaterevenue.ca>, "John Gilmour" <gilmour@magusta.com>, "Lyle Craver" <lcraver@shaw.ca>, "Maureen Bragg" <m.bragg@shaw.ca>, "Richard Campbell" <richcam6@gmail.com>, "Shirin Ismail" <sismail@telus.net>, "Suzanne Mazoret" <mazoret@shaw.ca>

**CC:** <fonvca@fonvca.org>, "Corrie Kost" <corrie@kost.ca>

FYI. "Bitch and ye may see action".....after 24 weeks in this case. Cheers, *Dan*

---

**From:** Public Safety - Ministerial Correspondence Unit / Sécurité publique - Unité de la correspondance ministérielle [mailto:PS-MCU@ps-sp.gc.ca]  
**Sent:** Friday, November 09, 2012 10:44 AM  
**To:** 'ellis7880@shaw.ca'  
**Subject:** Please find attached a letter signed by the Honourable Vic Toews, Minister of Public Safety. TOW017871

Please find attached a letter signed by the Honourable Vic Toews, Minister of Public Safety.

Please do not send a reply to this email address.

Thank you

Veillez trouver ci-joint, une lettre signée par le ministre de la sécurité publique, l'honorable Vic Toews.

Prière de ne pas envoyer un message à cette adresse électronique.

Merci

**From:** Dan Ellis [mailto:ellis7880@shaw.ca]  
**Sent:** Friday, May 25, 2012 9:46 AM  
**To:** 'pm@pm.gc.ca'  
**cc:** 'vic.toews@parl.gc.ca'; 'andrew.saxton@parl.gc.ca'; 'sunletters@vancouver.sun.com'; 'provletters@theprovince.com'  
**Subject:** RCMP - Parliamentary Inquiry needed NOW !

Dear Prime Minister:

It is an affront to Canadian citizens that RCMP Sergeant Don Ray received a 1-rank demotion, transfer and docking of 10 days pay. His admitted conduct would result in instant termination by every respectable corporation in this country.

Your government has spent much time and effort on issues of crime and consequence, but I see no results in addressing widespread moral rot in policing, the most basic element of our justice system. When those entrusted with law enforcement become immune to the consequences which any other Canadian would face, we have started a slide toward a police state.

The rate of police misconduct incidents appears to be rising dramatically, and I believe would be higher still, were it not for police use of tactics such as seizing and erasing video evidence, and charging citizens falsely when the police misbehave. Police know they can close ranks and defend themselves against citizens who generally don't have the resources to engage in lengthy court battles for justice.

Based on my own circle of friends & associates I would suggest that virtually every Canadian is deeply distressed about this matter. Police accountability is a cornerstone of a functional democracy. We Canadians are rapidly losing what little confidence we have left in policing, which increasingly appears to be above the law.

This issue is fundamental to our society. It will not "blow over" politically. The time to address it is now.

Sincerely,

**D.H. Ellis**, P.Eng

— Attachments: —

017871.pdf

105 KB



Minister of Public Safety



Ministre de la Sécurité publique

Ottawa, Canada K1A 0P8

NOV 09 2012

Mr. Dan Ellis  
**ellis7880@shaw.ca**

Dear Mr. Ellis:

The Office of the Prime Minister has forwarded to me your correspondence of May 25, 2012, regarding the accountability of the Royal Canadian Mounted Police (RCMP). I apologize for the delay in responding.

Along with a storied history, the RCMP has also faced great challenges. Canadians' confidence in the organization has been tested over the past few years. It is clear that changes are needed to restore the RCMP's reputation as a world-class police organization.

In November 2011, we appointed Mr. Bob Paulson as the new RCMP Commissioner. A senior police leader with extensive experience across the RCMP's complex mandate, Mr. Paulson is well positioned to deal with the challenges associated with maintaining the RCMP as a key Canadian institution.

While we have seen progress in several areas—for example, the provinces and the territories recently signed new 20-year RCMP police service agreements which address key issues such as governance, accountability, program sustainability and cost containment, for example—more needs to be done.

The *Royal Canadian Mounted Police Act* has not been significantly amended for over 25 years. It became clear through my discussions with the Commissioner, and with Canadians, that changes are needed. Accordingly, on June 20, 2012, I introduced new legislation in the House of Commons to enhance trust and accountability in the RCMP.

The *Enhancing Royal Canadian Mounted Police Accountability Act* will:

- Help modernize the RCMP's discipline, grievance and human resource management framework, including new measures to create a single, seamless and comprehensive investigation and resolution process for sexual harassment complaints within the Force. It also provides the Commissioner with the direct authority to discharge members for various non-disciplinary administrative reasons;

Canada

- Create a modern and independent Civilian Review and Complaints Commission to replace the existing Commission for Public Complaints Against the RCMP and provide it with enhanced powers to carry out its mandate;
- Enshrine in law the requirement for investigations of serious incidents involving RCMP members to be referred to other police agencies, where one exists.

Right now, the RCMP discipline process is overly rigid and bureaucratic. Proceedings tend to be drawn out over years in most instances. Front-line managers have very few options to address misconduct. Not surprisingly, this tends to create an adversarial work environment with significant delays in disciplinary action.

Under the new legislation, managers will have more tools at their disposal to respond. In cases where dismissal may be an outcome, the manager or commander would be required to refer the case to a conduct board. However, those boards would be significantly different from the current adjudication boards in that they would have the discretion necessary to consider and resolve cases in the most informal and expeditious manner as possible under the circumstances.

The focus will be on having the vast majority of issues addressed at the most appropriate level in the RCMP in a timely manner and by managers who are most familiar with the situation.

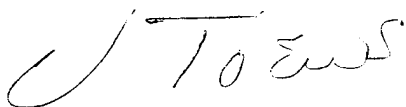
When it comes to the serious issue of harassment, we know that processes alone will not solve the entire problem. Attitudes need to change. This change has already begun, as seen by the recent training of new harassment investigators in the province of British Columbia. This is a good start, but more has to be done.

As Minister of Public Safety, I have had the privilege to meet RCMP officers and staff across the country. I have also witnessed the pride and the appreciation that Canadians have for the men and women of the RCMP. This new legislation will be important in ensuring that the RCMP remains an accountable, trusted and adaptive organization for generations to come.

While my role and responsibilities prevent me from commenting on the specifics of the case you mention, it is my hope that you find the above information useful.

Thank you for taking the time to share your views.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Vic Toews". The signature is fluid and cursive, with a large initial "V" and "T".

Vic Toews, P.C., Q.C., M.P.

**EMAIL #4**

**Subject:** Fwd: Fwd: Reporting on Lower Capilano plan requires context and accuracy / letter to the Editor, North Shore News  
**From:** Brian Platts <bplatts@shaw.ca>  
**Date:** 19/10/2012 8:24 PM  
**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

**Subject:** Fwd: Reporting on Lower Capilano plan requires context and accuracy / letter to the Editor, North Shore News  
**Date:** Fri, 19 Oct 2012 16:12:13 -0700  
**From:** Douglas Curran <dougcurran@shaw.ca>  
**To:** FONVCA <fonvca@fonvca.org>

Begin forwarded message:

**From:** Capilano Gateway Association <capgatewayassoc@gmail.com>  
**Date:** October 19, 2012 3:57:59 PM PDT  
**To:** undisclosed-recipients:;  
**Subject:** Reporting on Lower Capilano plan requires context and accuracy / letter to the Editor, North Shore News  
**Reply-To:** capgatewayassoc@gmail.com

### **An open letter to Lower Capilano area residents:**

On October 12th, the North Shore News published an [error-ridden article](#) on planning for the Lower Capilano Village Centre. At last night's CGA "Bench Session" held at 1829 Capilano Road, a number of residents expressed alarm at total living unit numbers mistakenly assigned solely to Larco's Capwest site, due to the misleading NS News article.

For the record:

- Actual living units for the Larco/Capwest site is estimated at 380 - 400 units, not 1,224. Final number is dependent on ongoing designs, but overall density is restricted to OCP guidelines and can not be more than 2.5 FSR..
- the total number of *theoretically* possible living units, on all **22** (Yes, 22!) commercial properties falling within the official Village Centre Boundaries would be 1,224. This is based on densities of 1.75 FSR (C9) zoning and 2.5 FSR on those properties that have a change of use and density, ie; Grouse Inn.
- among the 22 properties included in the area plan is the PetroCan station, Denny, Earl's parking lot, Travelodge, North Vancouver Hotel and Kal Tire sites.
- the 1,224 figure includes properties such as an existing mixed use C9 building at 1629 Garden and an existing multi family building at 1644 McGuire. Other sites such as the PetroCan are unlikely to redevelop at least until there is no more gasoline to pump.

- without property consolidation, many of the 22 properties falling within the plan would not be able to achieve these densities, due to other planning and site coverage requirements. As currently configured, a number of the existing Capilano Road properties would not be able to achieve even their present zoning of 1.75 FSR

All of the above figures reveals both the degree of complexity involved in planning and the need to be accurately informed and actively engaged in plans for your community.

Please come and join other community members for the 2nd part of our  
**"Bench Session", Saturday October 20, 10 AM to 1 PM**  
**1829 Capilano Road (former Capilano Bakery)**  
**We look forward to seeing you!**

Subject: **Reporting on Lower Capilano plan requires context and accuracy**

Date: October 15, 2012 10:39:00 PM PDT

To: [mmillerchip@nsnews.com](mailto:mmillerchip@nsnews.com)

Cc: [jstdenis@nsnews.com](mailto:jstdenis@nsnews.com)

RE: "**Lower Capilano 'village' planned**" / North shore News Friday Oct. 12

The above article misses a number of significant aspects of the proposed Village Centre and confuses the ownership, unit numbers and geography of the development in a manner that would tend to unbalance the opinion and understanding of a casual reader.

The article fails to mention the significant community amenities will be provided to the neighbourhood through the development of Larco's Capwest site, not to mention the further benefits not yet determined from the Grouse Inn and other properties slated for much needed refurbishment.

A 22,000 sq. ft. community centre, a revitalized and landscaped Fullerton Avenue with safe legal sidewalks (there are none at present), desperately needed seniors rental apartments, a public plaza with seating and meetings spots will revive a neighbourhood made inclusive and accessible via improved trails and a pedestrian-oriented street.

All of these amenity components - for which neither the DNV or its taxpayers have an appetite to pay for directly through increased taxes - are becoming available through the redevelopment of a site that has sat vacant for many years and offered no benefit to the community or enhanced the DNV tax base.

The revitalization of the motel properties would begin to offer tourists the level of accommodation they desire. Presently the owners of the Capilano motel properties watch busload after busload of tourists pass their doors on the way to the Capilano Suspension Bridge and then return to hotels in the downtown core.

The Capwest site, while comprising 4.35 acres, occupies a much smaller footprint than described by your reporter. Also, many of the 1,000 living units cited by the reporter would replace a large percentage of the dated motels rooms that continue to sit at vacancy rates below 60%.

While objections will remain from those who believe that the automobile should be accommodated above all, I wish that Mr. Miller had been available at the planning event to hear the young mother relate to me the decision made by herself and her husband to purchase and settle a few streets east of the proposed Village Centre.

For this young family, the prospect of the Village Centre with its promise of energy, social connection and community centre cemented their decision to purchase here, as a place with a future that meets their future and growing family needs.

sincerely, Doug Curran

**Subject:** Externalizing the true cost of automobile ownership and driving

**From:** Douglas Curran <dougcurran@shaw.ca>

**Date:** 20/10/2012 10:51 PM

**To:** Corrie Kost <corrie@kost.ca>

**CC:** FONVCA <fonvca@fonvca.org>

Hi Corrie,

At the last FONVCA meeting a number of concerns were raised regarding the high costs of bike routes and other bicycle friendly initiatives. Key to increasing the number of bicycle commuters and recreational cycling is providing safe and dedicated bike lanes such as seen in Denmark, Amsterdam and other European cities, many of them with weather patterns similar to ours.

The lack of dedicated bike lanes, forcing cyclists onto the same road surface as cars essentially places the cyclist's safety far below that of the convenience of automobiles, in effect devaluing the lives of cyclists.

As the attached study on automobile use makes clear, many of the costs of automobile use are externalized and borne by others, not the owners, who in many instances are not given incentives to reduce "low value" trips, ie; a single occupant traveling along a route serviced by transit.

As the study explains "...a significant portion of driving has relatively low value to the user, either because the trip itself provides little net benefit or because alternative modes exist. Increasing prices to reflect a greater portion of total costs would reduce low value driving, improving overall transport system efficiency.

A number of transportation price reforms could reduce current distortions that encourage excessive automobile travel.<sup>14</sup> For example, making automobile insurance a variable cost could reduce driving by about 10%.<sup>15</sup> Offering employees cash payments as an alternative to free parking typically reduces automobile commuting by 20-40%.<sup>16</sup>..."

A broad discussion of the variables involved in all modes of transportation might provide context and perspectives useful to FONVCA and DNV citizens.

The study is attached.

[www.vtpe.org/sustain.pdf](http://www.vtpe.org/sustain.pdf)

---

best regards,

Doug

Douglas Curran  
2046 Curling Road  
North Vancouver, B.C.  
Canada V7P 1X4

Ph: 604-985-5621  
[www.dougcurranphotos.com](http://www.dougcurranphotos.com)

— Attachments: —

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Transportation Cost Analysis.pdf

54.9 KB



[www.vtpi.org/sustain.pdf](http://www.vtpi.org/sustain.pdf)

**EMAIL #6**

**Subject:** Fwd: Fwd: Democracy and numbers; engagement and participation are critical components / RE: John Sharpe letter October 31  
**From:** Brian Platts <bplatts@shaw.ca>  
**Date:** 31/10/2012 9:44 PM  
**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

**Subject:** Fwd: Democracy and numbers; engagement and participation are critical components / RE: John Sharpe letter October 31  
**Date:** Wed, 31 Oct 2012 20:12:29 -0700  
**From:** Douglas Curran <dougcurran@shaw.ca>  
**To:** Corrie Kost <corrie@kost.ca>, FONVCA <fonvca@fonvca.org>, [lynnvalleyblogger@gmail.com](mailto:lynnvalleyblogger@gmail.com)

Begin forwarded message:

**From:** Douglas Curran <[dougcurran@shaw.ca](mailto:dougcurran@shaw.ca)>  
**Date:** October 31, 2012 8:07:16 PM PDT  
**To:** [editor@nsnews.com](mailto:editor@nsnews.com)  
**Subject:** Democracy and numbers; engagement and participation are critical components / RE: John Sharpe letter October 31

Dear Editor,

In his criticism of Mayor Walton's statements regarding the numbers of participants in the OCP process, John Sharpe makes an error in assuming that those who did not engage in the numerous and well-publicized meetings represent opposition to the 2030 OCP.

The 20% of the eligible voters that voted during the election determined its outcome, despite whomever the non-participating 80% may have thought more deserving of public office. By not participating the non-voting made their opinion meaningless. Decisions are determined by those who participate, not by default and reversely by those who stay at home.

Similarly with the OCP process, which was open to every resident in the district. At every event those who attended voiced overwhelming support based on a wide range of criteria framed within a wide perspective. These included concerns for housing for seniors and young people, viable transit options that would counter what has become virtually mandatory automobile use, or the longterm fiscal health of the DNV and its ability to provide increasing services to residents without imposing crippling taxes.

It is a fallacy to impute that all residents who chose to not attend the OCP workshops and open houses over



the two year process represent a body of voters in opposition to anything. What is known is that at every event, those planning, supporting and putting their efforts into a vision for the future far exceeded any number of voices calling for the DNV to be hermetically sealed into an animated snow globe of life as it looked in "the good old days".

Just like an election, those who show up make the difference to outcomes. And this *is* democracy. This is how it works.

sincerely, Doug Curran

Read more: <http://www.nsnews.com/news/Meeting+numbers+figure+imagination/7474740/story.html#ixzz2AvvT6Hbr>

Douglas Curran  
2046 Curling Road  
North Vancouver, B.C.  
Canada V7P 1X4

Ph: 604-985-5621  
[www.dougcurranphotos.com](http://www.dougcurranphotos.com)

**Subject:** "Weighing in" / my exchange on North Vancouver Politics. com

**From:** Douglas Curran <dougcurran@shaw.ca>

**Date:** 01/11/2012 10:44 AM

**To:** Corrie Kost <corrie@kost.ca>, FONVCA <fonvca@fonvca.org>

Below are my comments on the North Vancouver Politics blog. The linked thread contains comments arising from Trevor Carolan's recent North Shore News hyperbolic rant.

Anonymous said...

It would be possible to credit Carolan's comments with more weight if he were able to explain how we are going to provide housing options for seniors who can't maintain their single family homes without having them leave the community, or arrange for young families sufficient funds to purchase many of these \$1 mil homes. The Town and Village centres will begin to give DNV a chance to built a financially viable future. Too many people crying for maintaining the status quo are unwilling to accept the true cost of their lifestyle. It would make a stronger argument if Carolan and his supporters signed undertakings to accept full cost of their provided services and to never accept moving from their treed single family lots in their lifetime. The position of Carolan amounts to a form of class warfare.

Wednesday, October 31, 2012 8:31:00 PM

Lee L. said...

>> Anonymous 8:31

Tell us then, the 'true cost of their lifestyle' wont you?

While you're at it, let us know why DNV will not have a 'chance to build a finacially viable future' unless we decimate the present configuration of our neighbourhoods.

Tell us pleas.

Wednesday, October 31, 2012 11:22:00 PM

Anonymous said...

The "true cost of their lifestyle" will include the cost of replacing all of the miles of sewer and water services, roads, bridges etc. that are required to service a district of low population density. The infrastructure is breaking down and at the end of its 60 year service life. Similar to the need to replace William Griffin, with its \$50 mil+ cost. DNV Council is planning to borrow \$28 mil and obtain the rest through land sale of the falling down Delbrook. The loan is simply - as agreed by DNV's financial officer, another form of deferred taxes. The present residents of DNV are pushing forward the true cost of their lifestyle onto the succeeding generation. There has not been the re-investment and amortization of the present structure but everyone seems to want nothing to change. With luck many of those opposing the changes will be dead when the bill comes due and can leave it to others to clean up the mess.

The "decimation" of your neighbourhoods will happen not through the small changes of the town and village centres, but through the decay and unaffordability of our (mine included) single family neighborhoods. Can

your own kids afford to live here? The OCP plan will use less than 4% of DNV land mass for a plan stretching 20 years.

The fact is DNV taxpayers are not interested in the reality of the true cost of their lifestyle. They have maxed out the credit card and are hoping someone else comes along to pay the bill.

Thursday, November 01, 2012 10:21:00 AM

Douglas Curran  
2046 Curling Road  
North Vancouver, B.C.  
Canada V7P 1X4

Ph: 604-985-5621

[www.dougcurranphotos.com](http://www.dougcurranphotos.com)

**EMAIL #8**

**Subject:** Fwd: Fwd: "The road ahead" / November 4, 2012  
**From:** Brian Platts <bplatts@shaw.ca>  
**Date:** 05/11/2012 12:41 PM  
**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

Subject: Fwd: "The road ahead" / November 4, 2012  
Date: Mon, 5 Nov 2012 10:24:24 -0800  
From: Douglas Curran <dougcurran@shaw.ca>  
To: FONVCA <fonvca@fonvca.org>

Begin forwarded message:

\*From: \*Douglas Curran <dougcurran@shaw.ca <mailto:dougcurran@shaw.ca>>  
\*Date: \*November 5, 2012 10:18:04 AM PST  
\*To: \*editor@nsnews.com <mailto:editor@nsnews.com>  
\*Cc: \*"Debbie (LMP) Caldwell" <dcaldwell@nsnews.com <mailto:dcaldwell@nsnews.com>>  
\*Subject: \*\*RE: "The road ahead" / November 4, 2012\*

Dear Editor,

Recently a number of concerns have been presented to DNV Council regarding the high costs of bike routes and other bicycle friendly initiatives. Key to increasing the number of bicycle commuters and recreational cycling is providing safe and dedicated bike lanes such as seen in Denmark, Amsterdam and other European cities, many of them with weather patterns similar to ours.

The lack of dedicated bike lanes, forcing cyclists onto the same road surface as cars, essentially places the cyclist's safety far below that of the convenience of automobiles, in effect devaluing the lives of cyclists.

While some will argue that the level of bicycle use does not warrant the costs of expanding safe cycling lanes, cycle use will increase dramatically once the cyclist is not asked to continually put their lives on the line every time they take to the road.

Most of the costs of automobile use are externalized and borne by others, not the owners, who in many instances are not given incentives to reduce "low value" trips, ie; a single occupant traveling along a route serviced by transit. A wider understanding of the triple bottom line cost of auto use that included an amount for the death and injury to other legitimate road users needs to be part of the discussion.

sincerely, Doug Curran

Douglas Curran  
2046 Curling Road  
North Vancouver, B.C.  
Canada V7P 1X4

Ph: 604-985-5621  
[www.dougcurranphotos.com](http://www.dougcurranphotos.com)

**Subject:** Fwd: EllenDunhamJones\_2010X.mp4 (video/mp4 Object)  
**From:** Brian Platts <bplatts@shaw.ca>  
**Date:** 06/11/2012 11:16 AM  
**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

Subject: EllenDunhamJones\_2010X.mp4 (video/mp4 Object)  
Date: Mon, 5 Nov 2012 23:32:37 -0800  
From: Douglas Curran <dougcurran@shaw.ca>  
To: FONVCA <fonvca@fonvca.org>

Although not as extensively suburban as most American cities with massive 6 and 8 lane arterials connecting suburbs and dying shopping malls, we still have lots to do here in Canada. As Ellen Dunham reveals, most suburban Americans are spending 29% of their incomes on housing, but over 32% on their transportation, primarily in the form of private automobiles (2005 study). In an age of increasing energy costs that portion of wages is driving many suburban dwellers to seek alternatives.

Ellen Dunham Jones sets out some reasons and examples on this TED Talks video to retrofit suburbia:

- Environmental
- Health
- Demographic Shift
- Underperforming asphalt
- Reversing suburban sprawl
- Transit on major routes
- Great architecture
- Demand more sustainable places
- Suburbia should not be frozen in time.

[http://video.ted.com/talk/podcast/2010X/None/EllenDunhamJones\\_2010X.mp4](http://video.ted.com/talk/podcast/2010X/None/EllenDunhamJones_2010X.mp4)

Douglas Curran  
2046 Curling Road  
North Vancouver, B.C.  
Canada V7P 1X4

Ph: 604-985-5621  
[www.dougcurranphotos.com](http://www.dougcurranphotos.com)

**Subject:** Fwd: My letter to the NSNEWS editor Wednesday, Oct. 31st: Meeting numbers a figure of the imagination  
**From:** Brian Platts <bplatts@shaw.ca>  
**Date:** 31/10/2012 9:43 PM  
**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

**Subject:** My letter to the NSNEWS editor Wednesday, Oct. 31st: Meeting numbers a figure of the imagination  
**Date:** Wed, 31 Oct 2012 21:01:20 -0700  
**From:** John S. <goforaspin@gmail.com>  
**To:** fonvca@fonvca.org

<http://www.nsnews.com/opinion/editorials/Meeting+numbers+figure+imagination/7474740/story.html>

Dear Editor:

In his letter to the North Shore News, Oct. 17 (DNV Welcomes L. Valley Input), Mayor Richard Walton writes: "Thousands of participants took part in the process leading up to OCP adoption." I took part in many of the meetings and would say "hundreds" would be more accurate, as I saw many of the same faces at these meetings.

Nevertheless, out of 55,000-plus eligible district voters, this might equate to an eight per cent turnout according to the mayor's seemingly exaggerated figure, which was supported by his statement at an all-candidates meeting in November that "3,000-4,000" people participated. Compare this to the meek 20 per cent that show up on Election Day. Not exactly a ringing endorsement of the OCP. And not democratic at all.

John Sharpe North Vancouver

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Read more: <http://www.nsnews.com/opinion/editorials/Meeting+numbers+figure+imagination/7474740/story.html#ixzz2AwKgmOqL>

**EMAIL #11**

**Subject:** Fwd: NSATP Stakeholder Update and Final Report  
**From:** Brian Platts <bplatts@shaw.ca>  
**Date:** 01/11/2012 4:25 PM  
**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

Subject: NSATP Stakeholder Update and Final Report  
Date: Thu, 1 Nov 2012 22:43:53 +0000  
From: Lillyman, Kristin <Kristin.Lillyman@Translink.ca>  
To: 'Brian Platts' <fonvca@fonvca.org>

Hello Brian Platts,

This email update is intended to inform you on the progress for the North Shore Area Transit Plan<<http://www.translink.ca/en/Plans-and-Projects/Area-Transit-Plans/North-Shore-Area-Transit-Plan.aspx>> (NSATP). As a key stakeholder group, your organization has been an integral part of this process. Thank you for your ongoing participation and input throughout the planning process. We heard from you online, at workshops, and at community events, which helped us develop the long term vision<<http://www.translink.ca/en/Plans-and-Projects/Area-Transit-Plans/North-Shore-Area-Transit-Plan/Long-Term-Transit-Vision.aspx>>, identify and evaluate transit service and infrastructure projects<<http://www.translink.ca/en/Plans-and-Projects/Area-Transit-Plans/North-Shore-Area-Transit-Plan/Near-Term-Transit-Priorities.aspx>> for the North Shore.

Based on the work you and other stakeholders did at the workshops and what we heard at community events, we were able to finalize our high priority projects and complete the plan. Check out the NSATP final technical report<[http://www.translink.ca/~media/Documents/bpotp/area\\_transit\\_plans/north\\_shore/phase3/NSATP%20Phase%203%20Technical%20Report.ashx](http://www.translink.ca/~media/Documents/bpotp/area_transit_plans/north_shore/phase3/NSATP%20Phase%203%20Technical%20Report.ashx)> or summary<[http://www.translink.ca/~media/Documents/bpotp/area\\_transit\\_plans/north\\_shore/phase3/NSATP%20Final%20Summary%20Report.ashx](http://www.translink.ca/~media/Documents/bpotp/area_transit_plans/north_shore/phase3/NSATP%20Final%20Summary%20Report.ashx)> for the high priority transit service and infrastructure projects. These projects will be considered for future implementation through TransLink's existing and future Supplemental Plans<<http://bogart.translink.ca/en/Plans-and-Projects/10-Year-Plan/Supplemental-Plan.aspx>> (or via the ongoing Service Optimization<<http://www.translink.ca/en/Plans-and-Projects/Managing-the-Transit-Network/Service-Optimization.aspx>> program), subject to funding availability and consideration of all other Metro Vancouver projects.

Phase 4 of the plan will include ongoing monitoring and reporting out on the progress of the plan implementation. We will be keeping you updated on the North Shore Area Transit Plan<<http://www.translink.ca/nsatp>> on our website. If you have any questions, please email me directly at [kristin.lillyman@translink.ca](mailto:kristin.lillyman@translink.ca)<<mailto:kristin.lillyman@translink.ca>> or call me at 604.953.4687.

Thank you again for your participation, and we look forward to working with you again soon!

Sincerely,  
Kristin

Kristin Lillyman  
Community Relations| TransLink  
Public Consultation  
T: 604.453.4687 | E: [kristin.lillyman@translink.ca](mailto:kristin.lillyman@translink.ca)<<mailto:kristin.lillyman@translink.bc.ca>>  
[www.translink.ca](http://www.translink.ca)<<http://www.translink.ca/>>

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**Subject:** Fwd: Metro Vancouver Waste Flow Management Industry Workshop: December 6, 2012

**From:** Brian Platts <bplatts@shaw.ca>

**Date:** 16/11/2012 5:30 PM

**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

**Subject:** Metro Vancouver Waste Flow Management Industry Workshop: December 6, 2012

**Date:** Fri, 16 Nov 2012 16:40:13 -0800

**From:** WFM <[WFM@metrovancover.org](mailto:WFM@metrovancover.org)>

**To:** <[fonvca@fonvca.org](mailto:fonvca@fonvca.org)>

## Industry Workshop:

# Metro Vancouver Waste Flow Management

As part of Metro Vancouver's efforts to achieve the waste diversion targets outlined in the Integrated Solid Waste and Resource Management Plan (ISWRMP), Metro Vancouver is developing an approach to manage the way multi-family and institutional, commercial and industrial (ICI) waste is disposed.

You are invited to participate in an industry workshop on Metro Vancouver waste flow management, taking place:

**Thursday December 6, 2012, 9:30 am – 2:00 pm**  
**Firefighters' Club Banquet and Conference Centre**  
**6515 Bonsor St. (Metrotown) in Burnaby**

Metro Vancouver staff will provide information and receive your input related to:

- waste flow issues
- a preferred approach identified by Metro Vancouver staff
- other potential waste flow management options

More information on the issues and waste flow management approaches is available in the attached backgrounder.

**Please RSVP by Friday, November 29 for the workshop by:**

**Email:** [publicinvolvement@metrovancover.org](mailto:publicinvolvement@metrovancover.org)

**Phone:** Sandra Niven at 604-451-6125

Invitees to the workshop include industry representatives such as:

- waste haulers
- Waste Management Association of BC (and individual members)
- Solid waste management facilities licensed under Bylaw 181
- potential licensees under Bylaw 272 (the amending Bylaw to Bylaw 181)
- building owners and managers
- Urban Development Institute and Greater Vancouver Home Builders' Association
- non-profit groups, product stewards
- business associations, large waste generators

Small group discussion topics will include:

- Core requirements of the preferred approach
- Hauler licensing parameters (thresholds, cost, and future opportunities)

- Mechanisms to ensure excellent service delivery and cost-effectiveness at Regional Facilities
- Enforcement / compliance
- Exemptions
- Other options for waste flow management

Metro Vancouver invites your input and will consider all comments in the development of a waste flow management strategy. To facilitate opportunities for providing feedback, the engagement and consultation process has been divided into two periods.

An initial comment period has been established from November 16 through to December 31, 2012, to consider feedback in the development of the recommended waste flow management approach. In addition, all potentially impacted stakeholders will be notified and will have an additional opportunity to comment, from approximately January 15 to February 28, 2013, on the draft recommended approach that will be prepared.

If you are unable to attend the workshop, Metro Vancouver can meet with you to discuss this initiative. Metro Vancouver staff are also available to present to municipal councils or other entities.

An online feedback form will be available at [www.metrovancouver.org](http://www.metrovancouver.org) as of the date of the workshop, or you may send your comments or requests for meetings before December, 31 2012 to the address below.

You may contact Metro Vancouver with your comments at:

Email: [icentre@metrovancouver.org](mailto:icentre@metrovancouver.org)

Please include 'Waste Flow Management' in the subject line

Mail: Paul Henderson (Manager, Solid Waste Department)  
c/o Public Involvement Division  
Metro Vancouver  
4330 Kingsway  
Burnaby, BC V5H 4G8

Please note that a similar workshop will be held to discuss the issues, options, and preferred approach with government staff.

We look forward to your participation in developing a fair and equitable waste flow management approach for the region.

Yours truly,

Paul Henderson  
Manager, Solid Waste Department  
Metro Vancouver



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[www.metrovancouver.org](http://www.metrovancouver.org)

**EMAIL #13**

**From:** [Monica Craver](#)  
**Sent:** Monday, November 05, 2012 12:55 PM  
**To:** [DNVMayor and Council](#)  
**Cc:** [fonvca@fonvca.org](mailto:fonvca@fonvca.org)  
**Subject:** Of Hooligans, "Villains", and Fools

Dear Mayor and Council: (Another one for the public record. DNV can't be proud of this new internationally-published North Shore "history", can they? But, from DNV's past and ongoing support of uncontained and uncontrolled freeride mountain biking activities, we do have to wonder...?)

No matter how hard I try to turn from this "futile? cause", it (and my name) pops up in unexpected places. ie. the **North Shore Rescue's Facebook** page (of all places!) I would not have paid much attention to this had it not been published in a British magazine, Privateer, calling me a "villain" (along with the late Ernie Crist, and mysterious saboteur of trails in West Vancouver). But, as I continued to read this (newest) "History of the North Shore", it became pretty clear who the hooligans and fools are in the article.

I consider it an "honour" (of sorts) to be called the "villain" in this "history" of mountain biking on the North Shore. Too bad there are not enough villains and too many hooligans and fools...especially as the hooligans continue to brag about their most recent illegal activities in the North Shore mountains, knowing that the fools will continue to aid their dubious goals...

Go figure?

-----  
**North Shore Rescue** shared a [link](#) via [Erik Wyatt](#).

[21 hours ago](#)

An article which provides a "brief" history of mountain biking on the North Shore. Interesting read.

[History of the North Shore](#)

[2flat.net](#)

[The following \(huge\) story appeared in Privateer magazine #10 \(August/September '12\). I feel extremely fortunate to be able to work with Privateer because they truly aim to tell the story of ...](#)

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**The following story appeared in [Privateer](#) magazine #10 (August/September '12).**

**<http://2flat.net/2012/11/02/history-of-the-north-shore/>**

**Excerpts from the article that DNV, and other "non-MTB-related" corporate (ie. BMO, MEC, Deloitte, etc.) supporters/funders should pay attention to:**

\*\*...However, not everyone was happy. The trails were on public land and the bikers didn't have legal authority to build trails. There was criticism leveled at the riders and builders for environmental damage done to the forest and other land users felt their territory was being encroached on by hooligans with no regard for the safety of themselves, those around them or the environment...\*\*

...North Vancouver Councillor Ernie Crist and local resident Monica Craver were the most outspoken, but of all the 'villains' the bikers have had over the years the most dangerous was the "Trails Terrorist". No one knew exactly who this shadowy figure was, all they knew was that trails were being deliberately sabotaged to inflict serious bodily harm. Boobie-traps were laid, broken glass laid across trails, spears leveled at head height, ladder bridges cut so they would collapse under the weight of riders, planks removed from ladders;

malicious acts purposely intended to cause injury. One popular theory was that the "trail terrorist" was a wealthy West Vancouver plastic surgeon...

...Digger kept building stunts for his NSX movies (there were ten in total), secreting away stashes of stunts that only he could find. That is until 2005 when Digger was given Cease and Desist order by District of North Vancouver Council and told not to step foot on Fromme again. It wasn't until the winter of 2010 that he returned and quietly began bringing Ladies Only back to life...

*[My Note: Digger and other "committed trail-builders" were honoured with a brass plaque on a picnic table (on Mtn.Hwy/Grouse Service Rd.), for their scofflaw behaviour, recently! DNV sanctioned it. Go figure?]*

<http://nsmb.com/5435-fromme-picnic-table/>

Ladies Only 20th Anniversary Bench Table

*And the clincher:*

**\*\*...The movement has returned to crafting more natural lines. Also, there is a strong and silent renegade movement. These trails are "loamers", and just like the very first trails they are barely etched in lines over the top of the duffy loam, no stunts, nothing built, secret entrances...\*\***

-----  
There are hooligans, "villains" and fools...(and too many bystanders...)

--Monica Craver--



**"Truth stood on one side and Ease on the other; it has often been so."**

~Theodore Parker

—Attachments:—

safe_image.php?d=AQB_vzm_HZKrTznE&w=155&h=114&url=http%3A%2F%2Fi1.wp.com%2F2flat.files.wordpress.com%2F2012%2F11%2F162690_477838880881_602105881_6475382_4949542_n1.jpg%3Ffit%3D400%2C400	16777216 bytes
624-2.jpg?KeepThis=true&TB_iframe=true&height=430&width=700	16777216 bytes

**Subject:** Fwd: Mountain biking lacks "Smart Risk" factor!  
**From:** Brian Platts <bplatts@shaw.ca>  
**Date:** 08/11/2012 1:58 PM  
**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

Subject: Mountain biking lacks "Smart Risk" factor!  
Date: Thu, 8 Nov 2012 13:04:46 -0800  
From: Monica Craver <mecraver@shaw.ca>  
To: DNVMayor and Council <council@dnv.org>  
CC: <fonvca@fonvca.org>

Dear Mayor and Council:

Interesting news article from our community newspaper, from our North Shore Safety Council AGM, recently, of which I am a member.  
Dr. Gutman emphasized that supervision was advised for these growing extreme sports that place such a burden on us, especially on the North Shore!  
More reason to contain the sport of mountain biking inside a private recreational resort and enforce it. DNV cannot supervise the mountain biking sprawl across the public forest at all. Sanctioning this free ride sport on public forest land, while also aiding and funding more new (and unsanctioned?) trail building for mountain bike use has only added to the rising injury rate, and more serious injuries coming out of this sport.  
Can this be called wise or responsible "planning", in light of the following facts?  
**\*North Shore leads B.C. in fall injuries\***  
CapilanoLake0352-cmweb.jpg  
By North Shore Outlook  
Published: **\*November 08, 2012 09:00 AM\***  
Updated: **\*November 08, 2012 10:510 AM\***

With some of the country's lowest infant mortality rates and highest life expectancies, it's what North Shore residents are doing with their time in between that has local health professionals shaking their heads.

\*According to Vancouver Coastal Health, the North Shore suffers the province's highest rate of hospitalization from falls, both at home and recreation related. \*

\*"It's higher than in any other health authority across the province,"\* said VCH active living coordinator JoAnne Burleigh at the North Shore Safety Council AGM last week.

The topic of the Nov. 1 meeting was 'dealing with risk-taking behaviour.'

particularly among young people, and the keynote presentation was delivered by Lions Gate Hospital emergency physician and medical consultant <<http://www.rockdocinc.com/>> for mass gathering events, Dr. Sam Gutman.

“The North Shore experience is vastly different from the other hospitals in the Lower Mainland,” Gutman said. “I know the weather when I’m on a shift — and if you’ve been to Lions Gate you know there’s no windows in the emergency [room] — but I know the weather based on what’s coming in the door. So, I know when there’s ice on Grouse Mountain; I know when it’s freezing rain.”

And it’s not just during the winter months that people on the North Shore are the most accident prone.

Gutman joked that his favourite time of year, despite the weather, tends to be from October to November because of the brief lull in injuries it affords as people who live and recreate on the North Shore transition from one high-risk sport to another.

“It’s the only two-month period when it’s quiet. There’s less mountain biking, there’s no snowboarding. The number of risk behaviours drops precipitously and we actually see it in our volumes of patients,” Gutman said.

“But I know that by the third weekend of November, I’m going to start seeing broken wrists and concussions from the slopes \*and I know that probably around March or April I’m going to start seeing mountain bike injuries.”\*

\*From the latter category, Gutman said 53 per cent of mountain bike injuries happen to those 20-39 years old, with 81 per cent of injuries occurring in males.\*

Young men are especially hardwired hardwired to take risks and put themselves in danger, Gutman said, \*comparing a young man’s compulsion towards careless behaviour with an addiction to drugs or gambling.\*

“Physiologically they are impelled to do this. It’s not even a choice situation,” Gutman told the health-and-safety gathering.

“It’s evolutionarily adaptive,” he continued. “When the young male is doing preening behaviour or trying to attract a mate or trying to survive to procreate the next generation, being able to go out and attack that tiger is an adaptive thing. And the ones who aren’t very good at attacking the tigers, don’t survive.”

However, Gutman stressed risk-taking behaviour isn’t unique to any one age group or gender, and said we should focus on channelling the natural risk-taking tendencies we all have into positive “smart risk” activities that will benefit our health over time.

\*Those activities, he said, can include so-called extreme sports like skateboarding, snowboarding, rock climbing and parkour, as long as participants

have proper supervision, instruction and equipment. \*(Note, mountain biking is not mentioned in this list...)/

“In terms of chronic disease, which is the epidemic of the next 20 years, activity is the single largest modifiable factor,” he said.

“We have to make a decision as a society: Are we going to focus and invest in lifestyle or are we going down the same path that has led us to an epidemic of chronic disease?”

[tcoyne@northshoreoutlook.com](mailto:tcoyne@northshoreoutlook.com) <<mailto:tcoyne@northshoreoutlook.com>>

[twitter.com/toddcoyne](https://twitter.com/toddcoyne) <<https://twitter.com/toddcoyne>>

\*Find this article at:

<http://www.northshoreoutlook.com/news/177907451.html>

<North%20Shore%20leads%20B.C.%20in%20fall%20injuries>

<North%20Shore%20leads%20B.C.%20in%20fall%20injuries>\*

\*\*

Excellent article, but a bit of a "cop-out" when Dr. Gutman states that we must cater to the growing epidemic of "chronic disease" of risk-taking behaviour (akin to drug taking and gambling!), in order to counteract "chronic disease".... hmmm?

At least the message is out there about the recent medical stats about extreme sports injury on the North Shore being the highest in the province, and still rising! \*Mountain biking is doubly-risky, as it also places great risk on our natural environment!\* \*More reason for it to be contained, in order for it to be properly supervised and enforced.\* Yet, it will not happen as long as the District of North Vancouver caters to the present free ride status quo of mountain biking sprawl on public forest land. Ditto, the recent "legitimizing" of longboarding/skateboarding on our District streets. Go figure?

Can this be called leadership? Once again, I call it a cop-out!

--Monica Craver--

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\*"Truth stood on one side and Ease on the other; it has often been so."\*

~Theodore Parker

EMAIL #15

**Subject:** Fwd: Lynn Valley densification lacking transparency in government

**From:** Brian Platts <bplatts@shaw.ca>

**Date:** 17/10/2012 3:54 PM

**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

**Subject:** Lynn Valley densification lacking transparency in government

**Date:** Wed, 17 Oct 2012 15:00:28 -0700

**From:** Wendy Qureshi <[wendyqureshi@shaw.ca](mailto:wendyqureshi@shaw.ca)>

**To:** North Shore News <[editor@nsnews.com](mailto:editor@nsnews.com)>

**CC:** [Fonvca@fonvca.org](mailto:Fonvca@fonvca.org)

Dear Editor,

I write in response to Mayor Richard Walton's letter in today's NSN.

He writes: "...We are fortunate in the district to enjoy active involvement by our citizens - thousands of participants took part in the process leading up to OCP adoption. Their valuable input will continue to guide us as we enter the implementation phase."

I was at more than half of these meetings and opposed the OCP. My comments and written submissions were ignored. All "glossy brochures" regarding the implementation of "densification" in Lynn Valley were produced before the so-called "public process."

Mayor Walton says "thousands of participants" took part in the process. It was only between 3,000 and 4,000 as Richard spoke at the All Candidates Meetings in November.

There are approximately 57,000 registered voters in the DNV. How is this democracy? And why didn't it go to a referendum on the November municipal ballot?

The residents of Lynn Valley do not want highrises.

Wendy Qureshi  
North Vancouver  
604-980-1885



**EMAIL #16**

**Subject:** Fwd: I just saw this on North Shore News  
**From:** Brian Platts <bplatts@shaw.ca>  
**Date:** 19/10/2012 12:37 PM  
**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

**Subject:** I just saw this on North Shore News  
**Date:** Fri, 19 Oct 2012 10:56:24 -0400  
**From:** wendyquresh@shaw.ca  
**To:** [fonvca@fonvca.org](mailto:fonvca@fonvca.org)

Dear [fonvca@fonvca.org](mailto:fonvca@fonvca.org),

Your friend [wendyquresh@shaw.ca](mailto:wendyquresh@shaw.ca) thought you might be interested in this link:

<http://www.nsnews.com/business/Lynn+Valley+highrise+proposals+surprise+some/7415160/story.html>

They also left you these comments:

Bang-on letter. Wendy

---

This is a free service courtesy of  
The North Shore News (<http://www.nsnews.com>)

EMAIL #17

**Subject:** Fwd: Public process only adhered to if it suits the developer/staff/DNV council  
**From:** Brian Platts <bplatts@shaw.ca>  
**Date:** 07/11/2012 12:24 PM  
**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

**Subject:** Public process only adhered to if it suits the developer/staff/DNV council  
**Date:** Wed, 7 Nov 2012 10:43:27 -0800  
**From:** Wendy Qureshi <[wendyqureshi@shaw.ca](mailto:wendyqureshi@shaw.ca)>  
**To:** North Shore News <[editor@nsnews.com](mailto:editor@nsnews.com)>  
**CC:** [fonvca@fonvca.org](mailto:fonvca@fonvca.org)

Dear Editor,

The following appears on the homepage of the District of North Vancouver website:

"Enter the District's Street Naming contest

A number of new road connections will be introduced over the coming years in Lynn Valley, Lower Lynn, Lower Capilano and Maplewood. We're asking residents to submit street name suggestions that capture the distinct identities and characteristics of each area. Winners will receive a street sign with their suggested name on it! For more details and to make your submissions visit [www.dnv.org/streetnamingcontest](http://www.dnv.org/streetnamingcontest) <<http://www.dnv.org/streetnamingcontest>>. Please submit your street names by \*November 23, 2012\*."

The last time I checked this densification had to go through public process. After the public hearing regarding the Seylynn Densification closed last night, there will be no public input about this at council meetings until council makes its decision.

I find it a conflict that this appears, and again a concrete example that public process is not being followed. People are being brainwashed into believing that all this densification is a "done deal."

Unfortunately it is a "done deal" in our "banana republic" however it is truly amazing how blatant they are with their developer-driven planning and the breakneck pace these developments are being foisted on the residents of the DNV.

Wendy Qureshi  
North Vancouver  
604-980-1885

**Subject:** Fwd: Council clips & live viewing  
**From:** Brian Platts <bplatts@shaw.ca>  
**Date:** 07/11/2012 3:05 PM  
**To:** Corrie Kost <corrie@kost.ca>

----- Original Message -----

**Subject:** Council clips & live viewing  
**Date:** Wed, 7 Nov 2012 12:28:32 -0800  
**From:** Wendy Qureshi <[wendyqureshi@shaw.ca](mailto:wendyqureshi@shaw.ca)>  
**To:** Natasha Letchford <[letchfordn@dnv.org](mailto:letchfordn@dnv.org)>  
**CC:** DNV Council <[council@dnv.org](mailto:council@dnv.org)>, North Shore News <[editor@nsnews.com](mailto:editor@nsnews.com)>, [Fonvca@fonvca.org](mailto:Fonvca@fonvca.org)

Dear Ms. Letchford:

I find it interesting that Monday's council clip is still not on your website. Also I was unable to view last night's public hearing live. And it is not available on your website as I write.

Why is it not a priority to provide this low-tech, low-man/women hours to the public?

Wendy Qureshi

<http://www.vancouver.sun.com/news/Transparency+beholder/7507668/story.html>

# Transparency is in the eye of the beholder

## Opinion: Effective legislation would build on the foundation that everything is public

BY ROBERT GERST, TROY MEDIA    NOVEMBER 6, 2012



Requests for information are increasingly met with suspicion by government and industry.

**Photograph by:** GLENN BAGLO, Vancouver Sun

Everybody, it seems, is for transparency. Government is working hard to provide it. Corporations are opening their practices to deliver it. We've got oodles of legislation to guarantee it, including the Freedom of Information and Privacy Act, the Access to Information Act, Freedom of Information and Protection of Privacy Act, the Municipal Freedom of Information and Protection of Privacy Act, the ... well you get the point.

Saskatchewan has three Acts ensuring freedom of information all by itself, not including applicable federal legislation.

If everyone was really in favour of transparency, would we really need all this legislation? Freedom of information is much like freedom of speech, everyone is in favour of it until it makes us uncomfortable. Legislation seems less about providing information than ensuring those who have it are not made too uncomfortable by those who want it.

Freedom of information legislation starts by assuming everything is a secret and then details the exceptions, culminating in a list of what information the public can see. Sometimes, this list is framed as a citizen or customer information bill of rights. This sounds good but it's upside down.

Effective legislation would start with the opposite assumption, building on the foundation that everything is public. Something like: If it's in our files, you can see it.

Then, describing three or four exceptions with rational reasons for keeping this information from view. In other words, the burden of proof would be on those wishing to keep things a secret, not on those demanding disclosure. This would have the added benefit of making legislation a good deal shorter.

This reverse burden now plays out in day-to-day operations of industry and government. It used to be requests for information were met with earnest efforts in providing it, or clear reasons why making the information public was not possible. Now the first response is an automatic 'No!' Filing a freedom of information request has become step one in the process of getting any information at all. What should be the exception has become the rule.

This isn't the right direction. Two thousand five hundred years of human scientific and technological advance is built on a foundation of transparency. Scientific studies must be published in sufficient detail that others can replicate the study. Background information, design of the experiment, resulting data and analytical method must all be open to inspection and critique. Learning doesn't take place any other way.

Ever wondered why new scientific discoveries, especially concerning your health, pop up constantly but never seem to go anywhere? One reason is a form of transparency absenteeism called publication bias. Experiments with positive results tend to get published and receive media attention, while those with negative results, don't. A new drug, for example, may have gone through 20 trials, but the 19 showing no effect are ignored by journals in favour of the one study showing a positive result. Thus, the impression is given that something has been discovered when the weight of evidence is just the opposite. There is a movement underway in the scientific community, deserving of

public support, demanding full transparency in drug testing, with publication of all studies regardless of outcome.

Not everyone supports open access to information though. Bureaucracies have long stood as fortresses against it. Contrary to popular belief, Galileo's heresy trial by the Inquisition in 1633 wasn't so much about claiming the world went around the sun as it was writing about it in the common language of the day, Italian. Galileo was convicted of transparency.

Bureaucracies now edit, spin, reframe, summarize, simplify, cherry-pick, fold, staple, and otherwise mutilate, information by repackaging it for public consumption. Pharmaceutical companies spend more money marketing drugs than discovering them. Government allocates more resources to selling positive stories of itself than it does improving services to citizens.

The fortress walls need to be taken down and legislation needs to be right side up. Original sources of evidence must be made available. Authors should take accountability by signing reports (as was done years ago) and not hide behind committees. Secondary and tertiary repackaging shouldn't be accepted by the public or the media without primary source material. Inexpensive means of publication and search using web-based technologies makes all this possible.

Trust in public institutions is slipping. Corporate credibility with customers and the public is diminishing. Citizen engagement in democratic processes is declining. Some real transparency would help.

*Robert Gerst is a partner in charge of operational excellence and research and statistical methods at Converge Consulting Group Inc.*

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Mayor Richard Walton  
Phone: 604 990 2208  
Fax: 604 990 2403  
rwalton@dnv.org

October 16, 2012

Ms. Diana Belhouse, Chair  
Delbrook Community Association  
580 Granada Crescent  
North Vancouver, BC V7N 3A8

Dear Ms. Belhouse:

**Re: Special Closed Meetings - District of North Vancouver**

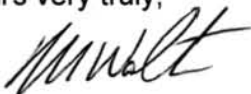
Thank you for your letter wherein you express concerns about closed meetings of Council.

In response, the District of North Vancouver does make every effort to be transparent and accountable, which is why the majority of Council business and discussion takes place in the open forum of Regular Council Meetings, Public Council Workshops, and Public Hearings. In 2011 there were 52 public meetings and 39 closed meetings. To date in 2012 there have been 35 public meetings and 30 closed meetings. Every one of these meetings' agenda was reviewed under the terms of the Community Charter and held publicly if possible. Mayor and Council are encouraged as individuals to question the closed status of meetings and advocate public discussion wherever possible.

The purpose of closed meetings is to enable Council to discuss topics covered under the Charter for which the public may be excluded including protection of privacy, personnel matters, land matters where disclosure could harm municipal interests, law enforcement, legal matters, preliminary discussions regarding delivery of municipal services, discussions regarding preparation of the annual report, negotiations with other levels of government, investigations by the Ombudsman and review of the final audit report. In many cases the topics under discussion are at a preliminary stage and ultimately find their way into a report which is then dealt with by Council in an open meeting.

In those instances where action will be taken prior to the matter being discussed in a public meeting and Council feels that some portion of the report or decision should be released to the public for reasons of timeliness or transparency, Council by resolution authorizes the release in a specific public Council meeting. There are no set policy guidelines with respect to release of closed meetings as each circumstance is unique and as indicated above the topics which may be referred to a closed meeting are quite varied.

Yours very truly,



Richard Walton, FCA

cc: Council

4 October 2012

Mayor and Council  
District of North Vancouver

Re: Special Closed Meetings, 2011, 2012 [January to August inclusive]

It has been brought to my attention that the DNV Council held the following:

- In 2011: 14 Special Closed Meetings
- In 2012 [January to August inclusive] 31 Special Closed Meetings

The DNV Council does release Closed Meeting Decisions.

Could you kindly respond to the following:

1. Does DNV Council record minutes of Special Closed Meetings?
2. Does DNV Council have a policy for the release to the public of the minutes of Special Closed Meetings?
3. If so, what is that policy? What is the criterion that must be met in order for minutes of Special Closed Meetings to be released to the public?
4. For Special Closed Meetings, which Special Closed Meeting Minutes from January 1<sup>st</sup>, 2011 to August 30<sup>th</sup>, 2012, meet the criteria and can be released to the public?



Thank you for your attention to this matter and I look forward to your early response.

Diana Belhouse, Chair  
Delbrook Community Association  
580 Granada Crescent  
North Vancouver, BC  
V7N 3A8



10.

COUNCIL AGENDA/INFORMATION		
<input type="checkbox"/> Closed	Date: _____	Item # _____
<input checked="" type="checkbox"/> Reg. Council	Date: <u>OCTOBER 15, 2012</u>	Item # <u>10</u>
<input type="checkbox"/> Supplemental	Date: _____	Item # _____

 Director	 CAO
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DISTRICT OF WEST VANCOUVER  
750 – 17<sup>TH</sup> STREET, WEST VANCOUVER, BC V7V 3T3

### COUNCIL REPORT

Date: October 6, 2012 File: 0116-20-CEC  
 From: Brent Leigh  
 Subject: Council Appointments to Community Engagement Committee

#### RECOMMENDED THAT:

Council appoint Councillors Panz, Councillor Soprovich and Mayor Smith to the Community Engagement Committee through December 2012.

#### Purpose

To establish a core Community Engagement Committee to initiate the call for Working Groups that are needed to move forward community priorities.

#### 1.0 Background

##### 1.1 History

The Community Engagement Committee, due to a hiatus in the appointment of working groups, has not been reappointed. In January 11, 2010 citizen members were appointed to CEC, and in May 2011 re-appointments to the Community Engagement Committee were made for a one year term.

##### Policy

1.2 Council policy prescribes that community members be part of the composition of CEC, this will be addressed as the committee is re-established in the New Year.

#### 2.0 Balanced Scorecard

STRATEGIC INITIATIVES	2011 MILESTONE	2013 MILESTONE
2.6.1 Add value and depth to public outreach and consultation processes	Implement and refine the communications Strategy	Re-establish Working Groups to move forward Council priorities

---

### 3.0 Analysis

#### 3.1 Discussion

In 2011 the Community Engagement Committee looked to the potential future scope of work and concluded that there would likely be an increased requirement for Working Groups by the new Council, but until that time the demands on the Committee would remain relatively low.

The CEC also reviewed the District Communications plan but no Working Groups were called for in their remaining term of service. Currently the draft terms of reference for both the Upper Lands Working Group and Invasive Species Working Group are before Council. These appointments for Council members to CEC will allow the Working Groups to be initiated as per the Guidelines (Appendix 1).

#### 3.2 Consultation

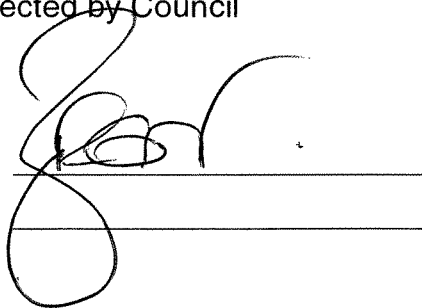
The working groups will be following the consultation norms laid out in accordance with *Guidelines for Working Groups*.

### 4.0 Options

#### 4.1 As directed by Council

Author:

Concurrence  
(optional)

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Appendices: Guidelines for Working Groups

## **Guidelines for Working Groups**

### **1.0 Introduction**

In 2006, West Vancouver Council established a structure of Standing Committees and Working Groups as shown in Chart #1 (page 2). The structure provides for flexibility in tackling issues, and for engaging the community in District activities and decisions.

The Community Engagement Committee was established by Council to oversee and implement the Working Group structure.

### **2.0 Working Group Implementation, Role & Process**

#### **2.1 *Implementation***

Working Groups are implemented by the Community Engagement Committee, with mandates to address and make recommendations about priority issues. The CEC is responsible for appointing the members of Working Groups, for preparing their Terms of Reference, and for facilitating their operation.

Working groups are:

- Generally initiated in December, with a view to completing their tasks by the following year end; however, they may be started and ended at any time;
- Advisory, with broad representation from the community;
- Voluntary, serving without remuneration;
- Disbanded upon completing their tasks.

#### **2.2 *Role***

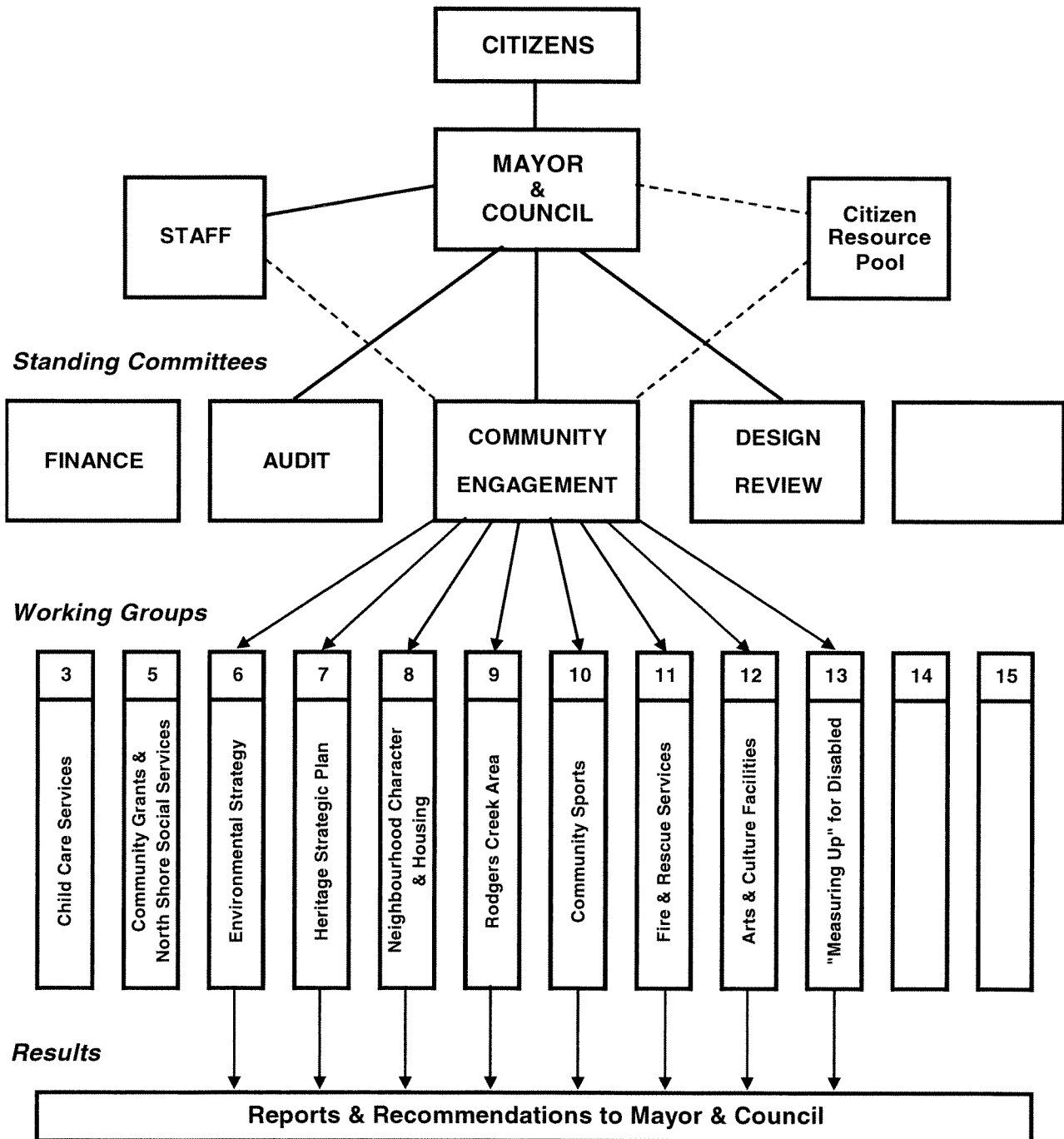
The role of Working Groups is to:

- Carry out the tasks required by their Terms of Reference, within the time frames specified;
- Devise solutions and evaluate alternatives on the issues under consideration;
- Outline options and make recommendations to Council for action.

Council's intent is that Working Groups should have great freedom and flexibility to carry out their work as they see fit. Their activities could include obtaining information, evaluating alternatives, seeking expert advice, holding public forums, conducting discussions, and holding meetings.

District of West Vancouver

#1. STANDING COMMITTEES & WORKING GROUPS  
( May, 2008 )



- Notes**
- ★ Working Groups may include Sub-Groups or Community Forums.
  - ★ Completed Working Groups:
    1. Ambleside Town Centre
    2. Arts & Culture Strategy
    4. Community Centre Governance

## **2.3 Working Group Process**

A Working Group may be proposed to Council by citizens, community organizations, elected officials, municipal departments, or, it may result from recommendations of the Official Community Plan.

Council will indicate its support for a Working Group, to be implemented by the Community Engagement Committee.

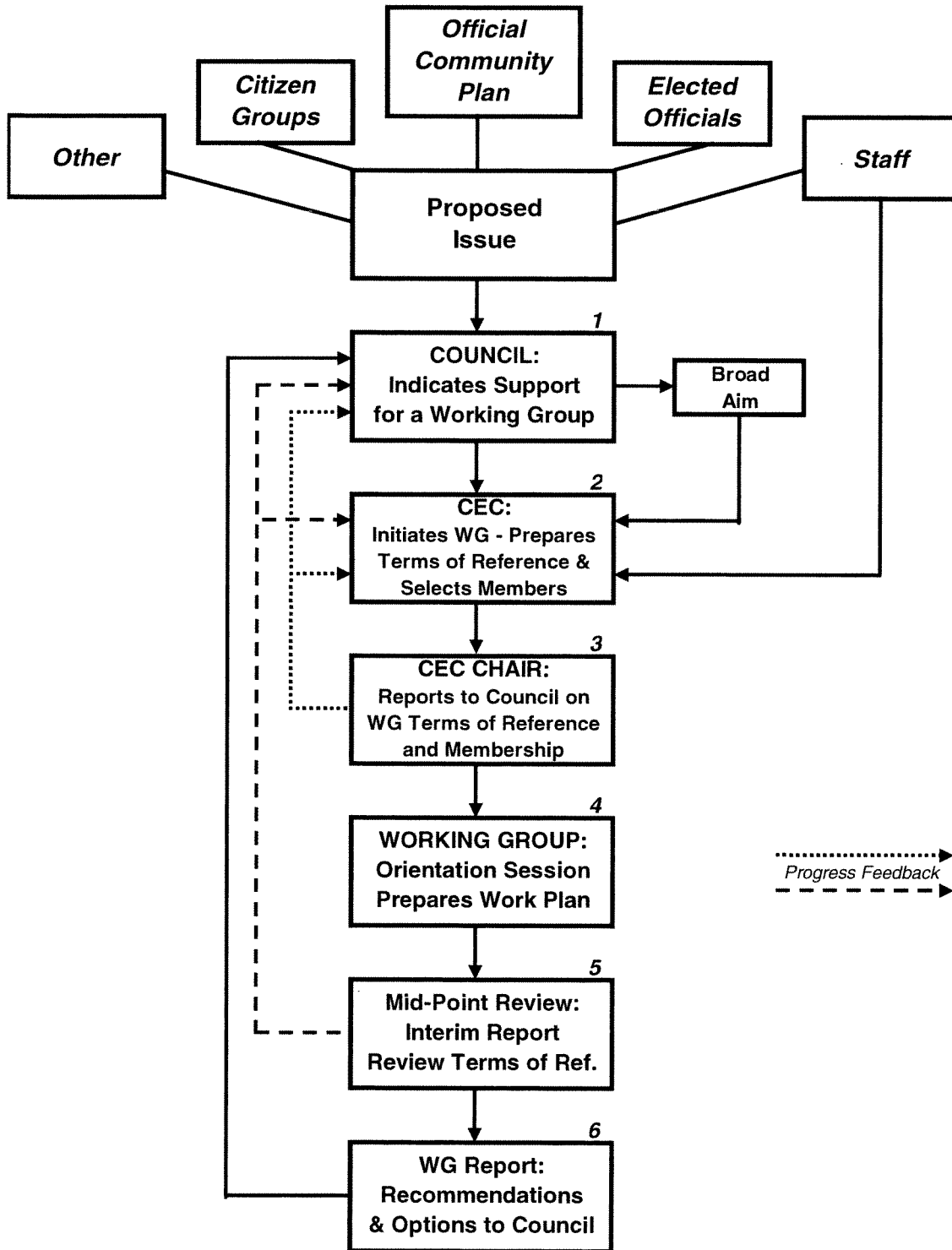
*A Working Group is implemented by Resolution of the Community Engagement Committee, and will operate in accordance with the Principles and Expectations outlined in Section 4.0 (page 5).*

The Working Group Process is shown in Chart #2 (page 4), and involves the following steps.

1. Council will indicate its support for implementing a Working Group, if it deems this to be desirable and in line with Council's priorities.
2. The Community Engagement Committee implements the Working Group, and works in close collaboration with District Staff to prepare Terms of Reference. The CEC's Council Members select the members of the WG.
3. The CEC Chair reports to Council describing the rationale, Terms of Reference and Membership of the new Working Group. Council may approve, amend, or reject any aspect of the Working Group, or defer its implementation.
4. The Working Group will begin its work with at least one Orientation Session where members will:
  - Review the Working Group Guidelines & rationale for the Working Group;
  - Review their Terms of Reference & prepare an initial Work Plan (Sec. 4.6);
  - Get acquainted and select a Chair & Vice Chair, preferably citizen members.
5. At the mid-point of its mandate, the Working Group will prepare a Progress Report to Council, and review its Terms of Reference with the Community Engagement Committee to identify modifications in WG tasks and completion date that may be indicated.
6. Upon completion of its assignment, the Working Group will submit a report of its findings and recommendations to Council.

*Having finished its work, the Working Group will be terminated by Resolution of the Community Engagement Committee. The Mayor and Council Liaison will thank the WG members in writing, and ask them to complete a short feed-back questionnaire.*

#2. WORKING GROUP PROCESS



### **3.0 Membership of Working Groups**

The members of Working Groups are appointed by the Council Members of the Community Engagement Committee. The primary criteria for selection are experience, knowledge, and expertise in the Working Group's sphere of interest, and reflection of the community's diversity.

Every Working Group shall include:

- At least one Council member;
- Five to nine citizens representing a range of interests, selected from among volunteers in the Citizen Resource Pool;
- One member of Staff;
- The Mayor as an ex-officio member.

Appointment to a Working Group is for one year, or until the group completes its work, whichever is earlier. An individual may serve for two consecutive years on any one Working Group, and on not more than two Working Groups simultaneously. Working Group membership may vary during the year, depending on tasks. Re-appointments will reflect the need for Working Group stability and membership continuity.

Every Working Group shall appoint a Chair and a Vice Chair, generally from among its citizen members, and create a work plan and a schedule of meetings.

Opportunities for appointment of citizen members to Working Groups will be advertised, so that any interested West Vancouver resident, business operator, or property owner may apply to be considered for appointment. All applications shall be kept confidential, pursuant to the *Freedom of Information and Protection of Privacy Act*.

### **4.0 Guiding Principles & Expectations of Working Groups**

The Community Engagement Committee will support the Working Groups in carrying out their tasks and in obtaining the resources they need (e.g. expertise, information, material, process), and will monitor and evaluate their progress.

#### **4.1 *Basic Principles***

The basic principles guiding the operation of Working Groups are:

- An open process, where input by citizens is welcome;
- A positive atmosphere of good faith, integrity, and mutual respect, to provide for a free flow of ideas and constructive discussion;
- Flexibility in working (meetings, discussion, compiling/evaluating information), and freedom to establish Sub-Groups or Community Forums for specific tasks within the Working Group's mandate.

## **4.2 Consensus and Conduct**

Working Groups are expected to build toward consensus in formulating and evaluating alternatives, and in making recommendations. Unanimity is not required, nor is voting. In conducting their work, WGs shall maintain:

- A clear view of their purpose and Terms of Reference;
- A focused, task-oriented, and time-sensitive approach;
- Accountability by each member for the effectiveness of the group as a whole;
- A flexible, “wide open” process, inclusive of all interests in the community.

## **4.3 Communications**

Good communications are essential for motivating and facilitating community participation. Accordingly, Working Groups shall maintain informative websites, whereby citizens can rapidly “tune-in” to proceedings. The websites shall include:

- The date, time, place & agenda of meetings – with dates also posted on the “Community Calendar,” which shall be prominent on the District’s home page;
- Concise notes summarizing the key points and results of past meetings;
- Progress reports, background papers, and other appropriate material;
- A “directed” on-line forum, focused on questions and issues identified by the Working Group, and moderated by Staff Liaison, who will respond to questions posted and intervene if material is incorrect or contrary to forum guidelines.

## **4.4 Open Sessions**

The meetings of Working Groups are open to all, which means that the public and press are free to attend. They may attend as observers, or participate through questions and “points of information”, as deemed appropriate by the Chair.

The Chair will explain that:

- The role of Working Groups is to evaluate options and make recommendations on specific issues, for consideration and decision by Council;
- Working Group meetings are conducted in a spirit of good faith and respect, so as to foster a free flow of ideas and unconstrained development of options;
- The public and press shall similarly exercise good faith and respect, mindful that the proceedings are “work in progress,” and not a forum for lobbying or decisions.

## **4.5 Closed Sessions**

Working groups will not hold any closed sessions.

## **4.6 Records**

Working Groups shall operate in a business-like manner, with the Chair and Staff Liaison collaborating to maintain concise records of activities, including:

- A work plan outlining the tasks to be done, together with timelines;
- A schedule of meetings;
- Agendas prepared in advance of meetings;



- Notes of meetings, including the key points discussed, and any conclusions or recommendations;
- Progress reports and relevant working papers.

These records shall be posted on the group's website, with due attention to confidentiality.

#### **4.7 Reporting**

Upon completion of the Working Group's assignment, the Staff Liaison and Chair shall collaborate to prepare a report. Following review by the Working Group, the report shall be submitted to Council. The report shall include:

- An understanding and analysis of the issue under consideration;
- An overview of the work done and the process involved;
- The alternatives considered, including minority views;
- Recommendations and options for action by Council;
- Where the recommendations and options have financial implications, these should be addressed.

Working Groups are reminded that their function is advisory to Council, and that their role ends upon submission of their final report to Council. They have no continuing advocacy role concerning their findings and recommendations.

#### **4.8 Feedback, Evaluation, and Development**

It is anticipated that these guidelines for Working Groups will evolve over time, in light of actual operating experience. The Community Engagement Committee shall collaborate with Working Groups to:

- Obtain feedback regularly, as work progresses;
- Evaluate results and the WG process upon completion of the assignment;
- Make suggestions for improvement.

A Working Group shall make a presentation to Council (usually a Council Workshop), at the mid-point and upon completion of its work, or as Council may require.

## 5.0 Roles of Council Members, Citizen Members and Staff Liaisons

The role of the **Council Member** is to act as liaison between Council and the Working Group. This includes providing periodic status reports to Council (oral or written) and soliciting, where appropriate, Council's views on the issue being considered by the WG.

The role of **Citizen Members** is to represent the views and interests of West Vancouver citizens, and to contribute their expertise and experience to their Working Group.

The role of the **Staff Liaison** is to assist the Working Group in two ways:

### *Facilitation & Project Management (Staff Liaison function)*

- Scheduling WG meetings, preparing agendas, and taking notes at meetings;
- Obtaining information, facilitating contact with District departments, and arranging for professional advice as required;
- Supporting the Chair and WG members in promoting effective group functioning;
- Collaborating with the Chair in preparing reports to Council.

### *Administrative & Clerical (Support function, directed by Staff Liaison)*

- Transcribing meeting notes and maintaining the files and logs of WGs;
- Arranging WG meetings, and communicating with WG members via e-mail.
- Posting on WG websites meeting agendas, meeting notes, reference material, progress reports and any other material the WG wishes to be made public;

## 6.0 Rules of Procedure

### **6.1 Meetings**

Working Group meetings:

- Are open and constructive, and are conducted in a spirit of good faith;
- May rely upon the Community Engagement Committee for support and for advice concerning questions of procedure.

Public participation:

- Public and/or press may attend Working Group meetings as observers;
- Working Groups may receive delegations and presentations, and may call for public input from time to time;
- The Chair will provide opportunity for members of the public to ask questions and offer points of information, generally at the end of meetings. There will be no lobbying or speeches.

Electronic recording of a Working Group's discussions, decisions or activities may occur with the Working Group's permission. Should anyone disrupt or impede a Working Group meeting, the Chair may expel that person from the meeting.

## **6.2 Conflict of Interest**

Working Group members shall advise of personal conflicts of interest – for example, situations where a member:

- Has a direct or indirect interest in the deliberations, pecuniary or otherwise;
- Is involved in a matter contravening Council's conflict of interest guidelines.

Where an actual or potential conflict of interest exists, the Working Group member shall declare it and explain its nature to the group.

## **6.3 Authority**

Working Groups do not have the authority to communicate with other levels of government, pledge the credit of the District of West Vancouver, or authorize any expenditure to be charged against the Municipality. Members shall not misrepresent themselves as having any authority beyond those delegated by the Community Engagement Committee.

Working Groups shall conduct their business in accordance with their Terms of Reference, and as directed by the Community Engagement Committee. They shall complete their tasks within the time prescribed, or such an extension as may be provided, and report their findings and recommendations to the Committee.

## **6.4 Budget**

Each Working Group shall have reasonable use of miscellaneous services such as photocopying, paper supplies, meeting areas, appropriate refreshments, and other requirements. These are provided primarily through the staff liaison and the applicable District Division.

Funding requests for studies or public engagement processes must be reviewed by the Community Engagement Committee and referred to Council for approval.

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